

INGLEBY BARWICK TOWN COUNCIL

NOTICE IS HEREBY GIVEN THAT AN ORDINARY MEETING
OF
INGLEBY BARWICK TOWN COUNCIL
WILL BE HELD IN
THE SMALL HALL AT INGLEBY BARWICK COMMUNITY HALL,
HARESFIELD WAY, INGLEBY BARWICK
ON
WEDNESDAY 13TH DECEMBER 2017
COMMENCING AT
7.00 P.M.

PLEASE BE ADVISED: Filming, Photographing or Audio Recording of the Town Council Meeting may take place. The Town Council accepts no liability for any material created by those filming, photographing or recording the meeting.

AGENDA

1. **HOUSEKEEPING** - Announcements, to be noted.

N.B. The Council has allocated a period of 10 minutes for public participation in the agenda, after this time has elapsed no further public participation will be permitted. The remaining agenda items are to be debated by Councillors only, to which members of the public are cordially invited to observe, except for any item(s) identified as containing exempt or confidential information.

2. **NOTICE OF MEETING** - Public Notice of the meeting has been given in accordance with Schedule 12, para. 10(2) of the Local Government Act 1972.
3. **APOLOGIES FOR ABSENCE** - To receive apologies and record absences.
4. **CODE OF CONDUCT** - To consider the following:
 - (a) To receive declarations of interests
 - (b) To consider any requests for dispensations
5. **MINUTES OF THE SPECIAL MEETING OF THE TOWN COUNCIL HELD ON WEDNESDAY 8TH NOVEMBER 2017** - After consideration, to approve the Minutes as a true and accurate record; the Chairman to sign the Minutes.
6. **MINUTES OF THE ORDINARY MEETING OF THE TOWN COUNCIL HELD ON WEDNESDAY 15TH NOVEMBER 2017** - After consideration, to approve the Minutes as a true and accurate record; the Chairman to sign the Minutes.
7. **PRESENTATION**

8. **PUBLIC PARTICIPATION** – 10 minutes **maximum** is designated. A member of the public shall not speak for more than **2** minutes.

N.B. No decisions will be made on any items raised which are not already on the agenda. The Town Council will consider as to whether any items raised be included for consideration/decision on the agenda for the next meeting.
9. **INGLEBY BARWICK ENFORCEMENT SERVICE** – 5 minutes to be designated to receive the monthly update.
10. **CO-OPTION TO FILL THE VACANT SEAT ON THE TOWN COUNCIL, INGLEBY BARWICK WEST WARD** - Applicants will be allowed 3 minutes each to give a presentation.
11. **PROPOSED COMMUNITY CENTRE, THE RINGS** – To receive an update on the following and consider any matters:
 - (a) Appointment of a Project Steering Group with Terms of Reference
 - (b) Appointment document for the Engineer
 - (c) Land transfer/Agreements
 - (d) VAT registration
 - (e) Onsite Building Trust
 - (f) Youth facility element
12. **FINANCE** – To consider the following:
 - (a) Balance Sheet and Financial Statement – to be noted and accepted
 - (b) Accounts due for payment – to be approved
 - (c) Debit Card – update
13. **MATTERS ARISING AND UPDATES** - From the Minutes of the Town Council.
(for information purposes only)
14. **BOUNDARY BETWEEN THE PARISHES OF INGLEBY BARWICK AND MALTBY** – To receive an update and consider any matters.
15. **WELCOME SIGNS AT THE ENTRANCES INTO INGLEBY BARWICK** – To receive an update and consider any matters.
16. **DEFIBRILLATOR AT COMMUNITY HALL** – To receive an update and consider any matters:
 - (a) Risk Assessment/Methodology Statement
 - (b) Sign – re: importance of looking after the equipment
 - (c) Awareness training
17. **TOWN COUNCIL NEWSLETTER** – To receive an update and consider any matters.
18. **PLANTING OF WILD FLOWERS** – To consider the matter.

19. PLANNING APPLICATIONS:

- (a) List of applications registered with Stockton Council in November 2017 – to be noted
- (b) List of Stockton Council delegated decisions made in November 2017 – to be noted

20. CLERKS REPORT – To note and accept the Clerks Report.

21. CORRESPONDENCE - To note and consider correspondence received.

22. TOWN COUNCIL OFFICE CHRISTMAS & NEW YEAR CLOSURE – To note that the office will close on Friday 22nd December 2017 and reopen on Thursday 4th January 2018.

23. DATE OF NEXT ORDINARY MEETING OF THE TOWN COUNCIL – Wednesday 17th January 2018 at Ingleby Barwick Community Hall commencing at 7 pm.

24. DATE OF SPECIAL MEETING OF THE TOWN COUNCIL TO SET THE BUDGET FOR 2018/2019 – Wednesday 24th January 2018 commencing at 7 pm – Venue to be considered.

Paula M. Hall

**Paula M. Hall
Town Clerk
Ingleby Barwick Town Council**

Members of the Public Rights to Attend this Meeting

With the exception of any item identified above as containing exempt or confidential information under the Public Bodies (Admission to Meetings) Act 1960, members of the public are entitled to attend this meeting and/or have the access to the agenda.

Public Participation The Town Council has a designated period of 10 minutes on the Agenda for public participation. A member of the public shall not speak for more than 2 minutes which must be observed to ensure that meetings run efficiently. You may not speak at any other time, or be involved in the debate. Persons wishing to obtain any further information on this meeting, including the opportunities available for a member of the public to speak at the meeting; or for details of access to the meeting for people with disabilities, please Contact Paula Hall tel: (01642) 308665 or email: town.clerk@inglebybarwicktowncouncil.org.uk