

INGLEBY BARWICK TOWN COUNCIL

NOTICE IS HEREBY GIVEN THAT AN ORDINARY MEETING
OF
INGLEBY BARWICK TOWN COUNCIL
WILL BE HELD IN
THE SMALL HALL AT INGLEBY BARWICK COMMUNITY HALL,
HARESFIELD WAY, INGLEBY BARWICK
ON
WEDNESDAY 18TH OCTOBER 2017
COMMENCING AT
7.00 P.M.

PLEASE BE ADVISED: Filming, Photographing or Audio Recording of the Town Council Meeting may take place. The Town Council accepts no liability for any material created by those filming, photographing or recording the meeting.

AGENDA

1. **HOUSEKEEPING** - Announcements, to be noted.

N.B. The Council has allocated a period of 10 minutes for public participation in the agenda, after this time has elapsed no further public participation will be permitted. The remaining agenda items are to be debated by Councillors only, to which members of the public are cordially invited to observe, with the exception of any item(s) identified as containing exempt or confidential information.

2. **NOTICE OF MEETING** - Public Notice of the meeting has been given in accordance with Schedule 12, para. 10(2) of the Local Government Act 1972.
3. **APOLOGIES FOR ABSENCE** - To receive apologies and record absences.
4. **CODE OF CONDUCT** - To consider the following:
 - (a) To receive declarations of interests
 - (b) To consider any requests for dispensations
5. **MINUTES OF THE ORDINARY MEETING OF THE TOWN COUNCIL HELD ON WEDNESDAY 13TH September 2017** - After consideration, to approve the Minutes as a true and accurate record; the Chairman to sign the Minutes.
6. **PUBLIC PARTICIPATION** – 10 minutes **maximum** is designated. A member of the public shall not speak for more than **2** minutes.

N.B. No decisions will be made on any items raised which are not already on the agenda. The Town Council will consider as to whether any items raised be included for consideration/decision on the agenda for the next meeting.

7. **INGLEBY BARWICK ENFORCEMENT SERVICE** – 5 minutes to be designated to receive the monthly update.
8. **CCTV PROVISION, INGLEBY BARWICK** – To receive feedback on the Study.
9. **PROPOSED COMMUNITY CENTRE, THE RINGS** – To receive an update on the following and consider any matters:
 - (a) Appointment document for the Engineer
 - (b) Site Investigation
 - (c) Land Transfer/Covenants/Heads of Terms for Lease
 - (d) VAT Registration
 - (e) Management of the Community Centre
 - (f) Youth Facility element
 - (g) Update article for publication
10. **EXCLUSION OF THE PRESS AND PUBLIC DURING CONSIDERATION OF ITEM 11 -** Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
11. **PROPOSED COMMUNITY CENTRE** – To consider Tenders.
12. **COMPUTER SYSTEM** – To consider the following:
 - (a) Anti-Virus renewal
 - (b) Offsite Backup
13. **FINANCE** – To consider the following:
 - (a) Balance Sheet and Financial Statement – to be noted and accepted
 - (b) Accounts due for payment – to be approved
 - (c) Debit Card
 - (d) Payment to HMRC for PAYE
 - (e) Seamer Wind Farm Community Fund
14. **MATTERS ARISING AND UPDATES** - From the Minutes of the Town Council.
(for information purposes only)
15. **CONSULTATION ON THE STOCKTON-ON-TEES LOCAL PLAN PUBLICATION DRAFT** – To consider the Town Council's response.
16. **BOUNDARY BETWEEN THE PARISHES OF INGLEBY BARWICK AND MALTBY** – To receive an update and consider any matters.
17. **WELCOME SIGN, QUEEN ELIZABETH WAY** – To consider the matter.
18. **REMEMBRANCE SUNDAY 12TH NOVEMBER 2017** - To receive an update and consider any matters.

19. **GENERAL DATA PROTECTION REGULATIONS, TRAINING SESSION ON 1ST NOVEMBER 2017** – To consider attendance.
20. **DEFIBRILLATOR AT COMMUNITY HALL** – To receive an update on the following and consider any matters:
 - (a) Risk Assessment/Methodology Statement/Guardianship
 - (b) Awareness Training
21. **BAKE OFF COMPETITION 2017** – To receive an update and consider any matters.
22. **TOWN COUNCIL NEWSLETTER** – To receive an update and consider any matters.
23. **PLANNING APPLICATIONS:**
 - (a) List of applications registered with Stockton Council in September 2017 – to be noted
 - (b) List of Stockton Council delegated decisions made in September 2017 – to be noted
24. **CLERKS REPORT** – To note and accept the Clerks Report.
25. **CORRESPONDENCE** - To note and consider correspondence received.
26. **DATE OF NEXT ORDINARY MEETING OF THE TOWN COUNCIL – Wednesday 15th November 2017 at Ingleby Barwick Community Hall, 7 pm.**

Paula M. Hall

**Paula M. Hall
Town Clerk
Ingleby Barwick Town Council**

Members of the Public Rights to Attend this Meeting

With the exception of any item identified above as containing exempt or confidential information under the Public Bodies (Admission to Meetings) Act 1960, members of the public are entitled to attend this meeting and/or have the access to the agenda.

Public Participation The Town Council has a designated period of 10 minutes on the Agenda for public participation. A member of the public shall not speak for more than 2 minutes which must be observed to ensure that meetings run efficiently. You may not speak at any other time, or be involved in the debate.

Persons wishing to obtain any further information on this meeting, including the opportunities available for a member of the public to speak at the meeting; or for details of access to the meeting for people with disabilities, please Contact Paula Hall tel: (01642) 308665 or email: town.clerk@inglebybarwicktowncouncil.org.uk