

INGLEBY BARWICK TOWN COUNCIL

NOTICE IS HEREBY GIVEN THAT AN ORDINARY MEETING
OF
INGLEBY BARWICK TOWN COUNCIL
WILL BE HELD IN
THE SMALL HALL AT INGLEBY BARWICK COMMUNITY HALL,
HARESFIELD WAY, INGLEBY BARWICK
ON
WEDNESDAY 13TH SEPTEMBER 2017
COMMENCING AT
7.00 P.M.

PLEASE BE ADVISED: Filming, Photographing or Audio Recording of the Town Council Meeting may take place. The Town Council accepts no liability for any material created by those filming, photographing or recording the meeting.

AGENDA

1. **HOUSEKEEPING** - Announcements, to be noted.

N.B. The Council has allocated a period of 10 minutes for public participation in the agenda, after this time has elapsed no further public participation will be permitted. The remaining agenda items are to be debated by Councillors only, to which members of the public are cordially invited to observe, with the exception of any item(s) identified as containing exempt or confidential information.

2. **NOTICE OF MEETING** - Public Notice of the meeting has been given in accordance with Schedule 12, para. 10(2) of the Local Government Act 1972.
3. **APOLOGIES FOR ABSENCE** - To receive apologies and record absences.
4. **CODE OF CONDUCT** - To consider the following:
 - (a) To receive declarations of interests
 - (b) To consider any requests for dispensations
5. **MINUTES OF THE ORDINARY MEETING OF THE TOWN COUNCIL HELD ON WEDNESDAY 12TH July 2017** - After consideration, to approve the Minutes as a true and accurate record; the Chairman to sign the Minutes.
6. **PUBLIC PARTICIPATION** – 10 minutes **maximum** is designated. A member of the public shall not speak for more than **2** minutes.

N.B. No decisions will be made on any items raised which are not already on the agenda. The Town Council will consider as to whether any items raised be included for consideration/decision on the agenda for the next meeting.

7. **INGLEBY BARWICK ENFORCEMENT SERVICE** – 5 minutes to be designated to receive the monthly update.
8. **PROPOSED COMMUNITY CENTRE, THE RINGS** – To receive an update on the following and consider any matters:
 - (a) Application for 'Borrowing Approval' from the Secretary of State for Communities
 - (b) Appointment document for the Engineer
 - (c) Site Investigation
 - (d) Land Transfer and Covenants
 - (e) VAT Registration
 - (f) Management of the Community Centre including feedback from the Village Halls/Community Buildings Event on 7th September 2017
 - (g) Youth Café element matters to progress
 - (h) Update article for publication
9. **FINANCE** – To consider the following:
 - (a) Balance Sheet and Financial Statement – to be noted and accepted
 - (b) Accounts due for payment – to be approved
 - (c) Annual Return 2016/17
 - (d) Seamer Wind Farm Community Fund
10. **MATTERS ARISING AND UPDATES** - From the Minutes of the Town Council.
(for information purposes only)
11. **DEFIBRILLATOR AT COMMUNITY HALL** – To receive an update on the following and consider any matters:
 - (a) Risk Assessment & Guardianship
 - (b) Awareness Training
 - (c) Directional Signage
12. **BAKE OFF COMPETITION 2017** – To consider the following:
 - (a) Appointment of Working Group and to set date of first meeting
 - (b) Agreement of date, time and venue booking for the competition
 - (c) Budget spend allowance – delegated responsibility to the Clerk to oversee expenditure
13. **TOWN COUNCIL NEWSLETTER** – To consider the following:
 - (a) Publication date
 - (b) Appointment of Working Group
 - (c) Content of the Newsletter

14. **BOUNDARY BETWEEN THE PARISHES OF INGLEBY BARWICK AND MALTBY** – To consider the matter.
15. **PROVISION OF BENCHES, BROOMHILL & THE RINGS** – To receive an update and consider any matters.
16. **PLANNING APPLICATIONS:**
 - (a) List of applications registered with Stockton Council in July & August 2017 – to be noted
 - (b) List of Stockton Council delegated decisions made in July & August 2017 – to be noted
 - (c) Planning Application No. **17/0657/FUL** – Erection of 1 no. dwelling with attached garage and associated access at Land north east of 6 Barwick Lane, High Leven
 - (d) Planning Application No. **17/1817/FUL** – Application for erection of two storey extension to accommodate launderette and dry cleaner and associated parking to the rear at Land east of 19 Greenside, Ingleby Barwick
 - (e) Planning Application No. **17/1912/OUT** - Outline application with all matters reserved for up to 40 no. residential units at Low Lane, High Leven.
17. **CLERKS REPORT** – To note and accept the Clerks Report.
18. **CORRESPONDENCE** - To note and consider correspondence received.
19. **DATE OF NEXT ORDINARY MEETING OF THE TOWN COUNCIL** – **Wednesday 18th October 2017 at Ingleby Barwick Community Hall, 7 pm.**
20. **EXCLUSION OF THE PRESS AND PUBLIC DURING CONSIDERATION OF ITEM 21** - Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
21. **STAFFING MATTERS** – Administration Assistant.

Paula M. Hall

**Paula M. Hall
Town Clerk
Ingleby Barwick Town Council**

Members of the Public Rights to Attend this Meeting

With the exception of any item identified above as containing exempt or confidential information under the Public Bodies (Admission to Meetings) Act 1960, members of the public are entitled to attend this meeting and/or have the access to the agenda.

Public Participation The Town Council has a designated period of 10 minutes on the Agenda for public participation. A member of the public shall not speak for more than 2 minutes which must be observed to ensure that meetings run efficiently. You may not speak at any other time, or be involved in the debate.

Persons wishing to obtain any further information on this meeting, including the opportunities available for a member of the public to speak at the meeting; or for details of access to the meeting for people with disabilities, please Contact Paula Hall tel: (01642) 308665 or email: town.clerk@inglebybarwicktowncouncil.org.uk