

# INGLEBY BARWICK TOWN COUNCIL

NOTICE IS HEREBY GIVEN THAT AN ORDINARY MEETING  
OF  
INGLEBY BARWICK TOWN COUNCIL  
WILL BE HELD IN  
THE SMALL HALL AT INGLEBY BARWICK COMMUNITY HALL,  
HARESFIELD WAY, INGLEBY BARWICK  
ON  
WEDNESDAY 19TH APRIL 2017  
COMMENCING AT  
7.00 P.M.

**PLEASE BE ADVISED:** Filming, Photographing or Audio Recording of the Town Council Meeting may take place. The Town Council accepts no liability for any material created by those filming, photographing or recording the meeting.

## AGENDA

1. **HOUSEKEEPING** - Announcements, to be noted.

**N.B.** The Council has allocated a period of 10 minutes for public participation in the agenda, after this time has elapsed no further public participation will be permitted. The remaining agenda items are to be debated by Councillors only, to which members of the public are cordially invited to observe, with the exception of any item(s) identified as containing exempt or confidential information.

2. **NOTICE OF MEETING** - Public Notice of the meeting has been given in accordance with Schedule 12, para. 10(2) of the Local Government Act 1972.

3. **APOLOGIES FOR ABSENCE** - To receive apologies for absence.

4. **CODE OF CONDUCT** - To consider the following:

- (a) To receive declarations of interests
- (b) To consider any requests for dispensations

5. **MINUTES OF THE ORDINARY MEETING OF THE TOWN COUNCIL HELD ON WEDNESDAY 15<sup>TH</sup> MARCH 2017** - After consideration, to approve the Minutes as a true and accurate record; the Chairman to sign the Minutes.

6. **PUBLIC PARTICIPATION** – 10 minutes **maximum** is designated. A member of the public shall not speak for more than **2** minutes.

**N.B.** No decisions will be made on any items raised which are not already on the agenda. The Town Council will consider as to whether any items raised be included for consideration/decision on the agenda for the next meeting.

7. **CRIME PREVENTION INGLEBY BARWICK** – To consider crime prevention with the specific topics being; policing, enforcement and CCTV surveillance. Barry Coppinger Police & Crime Commissioner for Cleveland and representatives from SBC Enforcement and CCTV Surveillance will be in attendance.
8. **PROPOSED COMMUNITY CENTRE, THE RINGS** - To consider the following:
  - (a) Heads of Terms for Lease – To agree the draft incorporating the amendments suggested by the Town Council's solicitor
  - (b) Elder Lester McGregor Architects, Agreement for Appointment - To consider the draft and any comments raised by the Town Council's solicitor
  - (c) Moorehead Sutton & Laing Appointment – Being pursued by the Town Council's solicitor
  - (d) Advertisement of the Contract Opportunity/Standing Orders/The Public Contracts Regulations 2015 – to consider the matter
  - (e) Update on Tender
  - (f) Opening of Tenders – Nomination of the Councillor(s) to be present
  - (g) Date to be agreed for a Special Meeting of the Council
9. **FINANCE** – To consider the following:
  - (a) Current balance sheet
  - (b) Accounts due for payment
  - (c) Standing Orders for Staff Remuneration
10. **LOCALITY FORUM AREA TRANSPORT STRATEGY 2017/2018, SCHEME PROPOSALS** - To consider the matter.
11. **PROVISION OF HUMAN RESOURCE SERVICES TO THE COUNCIL** – To consider the proposal.
12. **PLANNING APPLICATIONS:**
  - (a) List of applications registered with S.B.C. in March 2017
  - (b) List of S.B.C. delegated decisions made in March 2017
13. **CLERKS REPORT** – To note and accept the Clerks Report which includes updates and supporting information in respect of agenda items.
14. **CORRESPONDENCE** - To note and consider any correspondence received.
15. **DATE OF ANNUAL PARISH/TOWN MEETING 2017 - Wednesday 10th May 2017** in the Small Hall at Ingleby Barwick Community Hall commencing at 7 pm.
16. **DATE OF ANNUAL MEETING OF THE TOWN COUNCIL 2017 - Wednesday 17th May 2017** in the Small Hall at Ingleby Barwick Community Hall, 7 pm.

17. **EXCLUSION OF THE PRESS AND PUBLIC DURING CONSIDERATION OF THE FOLLOWING ITEM OF BUSINESS** - Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
18. **STAFFING MATTERS** – To consider the following:
  - Part Time Administration Assistant – Employment Matters

*Paula M. Hall*

**Paula M. Hall  
Town Clerk  
Ingleby Barwick Town Council**

### **Members of the Public Rights to Attend this Meeting**

With the exception of any item identified above as containing exempt or confidential information under the Public Bodies (Admission to Meetings) Act 1960, members of the public are entitled to attend this meeting and/or have the access to the agenda.

**Public Participation** The Town Council has a designated period of 10 minutes on the Agenda for public participation. A member of the public shall not speak for more than 2 minutes which must be observed to ensure that meetings run efficiently. You may not speak at any other time, or be involved in the debate.

Persons wishing to obtain any further information on this meeting, including the opportunities available for a member of the public to speak at the meeting; or for details of access to the meeting for people with disabilities, please Contact Paula Hall tel: (01642) 308665 or email: [town.clerk@inglebybarwicktowncouncil.org.uk](mailto:town.clerk@inglebybarwicktowncouncil.org.uk)