

MINUTES

INGLEBY BARWICK TOWN COUNCIL

ANNUAL MEETING

HELD ON

THURSDAY 26TH MAY 2016

AT

WHINSTONE PRIMARY SCHOOL, LOWFIELDS AVENUE

INGLEBY BARWICK

MINUTES TAKEN BY COUNCILLOR ALLAN MITCHELL

TYPED UP BY JEAN KIRBY

PRESENT:

Cllr Stefan Barnes, Cllr Allan Mitchell, Cllr Tom Bowman, Cllr James Emmerson, Cllr Megan Patterson, Cllr Sally Ann Watson, Cllr Ted Strike, Cllr Jenny Rutland, Cllr Ann Kenyon, Cllr Cheryl Thomas.

PUBLIC ATTENDEES:

4 members of the public including Ward Councillors Gillian Corr and Kevin Faulks

Agenda item 1 (1.16-17)

Election of Chairman of Ingleby Barwick Town Council for the Council year 2016/2017

Cllr Stefan Barnes was unanimously re-elected as chair for 2016/2017

Agenda item 2 (2.16-17)

Chairman to sign the Declaration of Acceptance of Office

Cllr Stefan Barnes to sign acceptance of office

Agenda item 3 (3.16-17)

Election of Vice-Chairman of Ingleby Barwick Town Council for the Council Year 2016/2017

Cllr Mitchell and Cllr Bowman were nominated and seconded for the position of Vice Chair and a vote therefore took place and Cllr Mitchell was elected as Vice Chair for 2016/2017.

Agenda item 4

Housekeeping

Announcements for housekeeping were noted by all present

Agenda item 5 (4.16-17)

Notice of Meeting – Public Notice of the meeting had been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972 which was noted.

Agenda item 6 (5.16-17)

Apologies for Absence

Cllr Ross Patterson, Cllr Phillip English

Agenda item 7 (6.16-17)

Code of Conduct

Cllr Stefan Barnes - member of New Community Hall group,

Cllr Allan Mitchell - elected councillor for SBC

Cllr Tom Bowman -

Cllr James Emerson - member of New Community Hall group, Sits on Management Committee for community hall

Cllr Megan Patterson – member of New Community Hall group, father SBC Councillor

Cllr Sally Ann Watson – elected councillor for SBC, owner DIY store on IB, sits on management committee for community hall

Cllr Ted Strike - Chairman of Ingleby Barwick Community Partnership

Cllr Jenny Rutland -

Cllr Ann Kenyon - sits on Management Committee for community hall

Cllr Cheryl Thomas -

Members declared interests according with the Code of Conduct

Agenda item 8 (7.16-17)

Minutes of the following meetings to discuss:-

Special Meeting of the Town Council held on 27th January 2016 - not available to discuss

Minutes of the Ordinary Meeting of the Town Council held on 17th February 2016 – not available to discuss

Minutes of the Ordinary Meeting of the Town Council held on the 16th March 2016 – not available to discuss

Minutes of the Ordinary Meeting of the Town Council held on 20th April 2016 – not available to discuss

Agenda item 9 (8.16-17)

Public Participation

A general discussion on recent planning decisions took place – Little Maltby Farm?

Agenda item 10 (9.16-17)

Ingleby Barwick Neighbourhood Police Team

No representative was in attendance

Agenda item 11 (10.16-17)

Ingleby Barwick Enforcement Service

A member of the Enforcement Service was present and gave a verbal summary of issues in the area and said they would forward statistics by email for 2015/2016 tables.

Agenda item 12 (11.16-17)

To consider appointment of committees, sub committees and working groups

Consideration given and the following appointments made.

Agenda item 13 (12.16-17)

To Appoint The Proposed Community Centre Working Group

Members to remain the same as per 2015/2016

Agenda item 14 (13.16-17)

To Appoint Members to the Planning Applications Advisory Group

Members to remain the same as per 2015/2016

Agenda item 15 (14.16-17)

To Appoint Members to the Community Hall Management Committee

Cllr James Emerson stood down and Cllr Jenny Rutland took his place the other two stay the same as per 2015/2016

Agenda item 16 (15.16-17)

Appointment of Representatives to:

Cleveland Local Councils Association – Cllr Megan Patterson and Cllr James Emerson

Eastern Locality Forum – Cllr Bowman

Eastern Area Transport Strategy – Cllr Ted Strike

Agenda item 17 (16.16-17)

To consider payment of subscriptions/renewals falling to be paid annually:

Zurich Municipal Insurance Policy – approved by all members of the Town Council

Cleveland Local Councils Association – approved by all members of the Town Council

Society of Local Council Clerks – approved by all members of the Town Council

Agenda item 18 (17.16-17)

To Confirm/Appoint Cheque Signatories

It was agreed that they remain the same with Cllr Phillip English and Cllr Tom Bowman

Agenda item 19 (18.16-17)

Review of Service Level Agreements of Ingleby Barwick Enforcement Service

It was agreed that the formation of a Working Group to review the Enforcement Service be added as an agenda item for the next Town Council meeting.

Agenda item 20 (19.16-17)

To Set Meeting Dates for 2016/2017

It was agreed that meetings would continue to be held on the third Wednesday of each month i.e.

15th June, 20th July, no August meeting, 21st September, 19th October etc.....

Agenda item 21 (20.16-17)

Review of Standing Orders and Financial Regulations

To review the Town Council's Standing Orders and Financial Regulations to be deferred to the next Town Councils meeting.

Agenda item 22 (21.16-17)

Review of Policy and Procedure Documents

To review policies and procedures, as required to be deferred to the next Town Council meeting.

Agenda item 23 (22.16-17)

Matters Arising and updates from the Minutes of the Town Council (for information only)

- to be deferred to the next Town Council meeting.

Agenda item 24 (23-16-17)

Proposed Community Centre, The Rings – to receive an update and consider any matters –

After the meeting with a small working party group and solicitor it was decided that approaches be made to several companies with QS. The Solicitor gave us a name of someone and Ross Patterson suggested a name as well. Clerk to send emails to make enquiries for a QS and send details of project if required. To be deferred to next Town Council meeting.

Agenda item 25 (24.16-17)

Ingleby Barwick Community Hall Bicycle Stands

Cllr Sally Ann Watson informed the Town Council of quotes received for the installation of the bike racks at the Beckfields Community Centre. These were £2,217 if installed where there is currently shrubbery, and £742.51 if installed on hard standing . It was agreed that the Community Hall management committee be asked to consider the hard standing option otherwise they would pay for the difference. Cllr Sally Ann Watson to discuss with the Community Hall Management Committee at their next meeting and report back.

Agenda item 26 (25.16-17)

Erection of Flag Pole

Deferred to the next Town Council Meeting

Agenda item 27 (26.16-17)

Welcome Signs and Enhancement of the Entrances into Ingleby Barwick

To receive an update and consider any matters which Cllr Ross Patterson was looking into and due him not being there the matter was deferred to the next Town Council meeting.

Agenda item 28 (27.16-17)

Eastern Area Transport Strategy 2016/2017 – Invitation to Meeting on Tuesday 21st June 2016

Noted that invitations will be sent to members

Agenda item 29 (28.16-17)

Finance:

Current Balance Sheet – deferred to next Town Council meeting

Accounts due for payment – deferred to next Town Council meeting

End of Year Accounts 2015/2016 – deferred to next Town Council meeting

Agenda item 30 (29.16-17)

Planning Applications registered with Stockton on Tees Borough Council month ending April 2016

Planning Applications – Stockton on Tees Borough Council Delegated Decisions month ending April 2016

Planning Applications for Considerations

All the above deferred to the next Town Council Meeting

Agenda item 31 (30.16-17)

Community Communication

To consider items to be included in the next article – It was agreed that a proposal to take space in the centre of the Gossip Magazine be discussed at the next Town Council meeting. Cllr Cheryl Thomas agreed to explore the creation of a Town Council Facebook page with no facility for members of the public to post comments. It was agreed that the position of Communications Officer for the Town Council be discussed at the next Town Council meeting.

Agenda item 32 (31.16-17)

Clerks Report and Correspondence – To receive and consider the Clerks Report and any correspondence received. This was deferred to the next Town Council meeting.

Agenda item 33 (32.16-17)

To Receive Items for Information and Consideration for the Next Agenda

It was discussed during the meeting and minuted above

Agenda item 34 (33.16-17)

Date of the Annual Town Meeting 2016

It was agreed for Wednesday 1st June 2016

Agenda item 35 (34.16-17)

Date of June 2016 Meeting of the Town Council

It was agreed for Wednesday 15th June 2016

Minutes recorded by Cllr Allan Mitchell and typed by Mrs Jean Kirby