

MINUTES

INGLEBY BARWICK TOWN COUNCIL

HELD ON

**WEDNESDAY 17<sup>TH</sup> FEBRUARY 2016**

**AT**

**INGLEBY BARWICK COMMUNITY HALL,  
HARESFIELD WAY, INGLEBY BARWICK**

Minutes taken by Paula M Hall

Typed up by Mrs Jean Kirby

**INGLEBY BARWICK TOWN COUNCIL**

**MINUTES of the ORDINARY MEETING of INGLEBY BARWICK TOWN COUNCIL held at Ingleby Barwick Community Hall, Haresfield Way, Ingleby Barwick on Wednesday 17th February 2016 at 7.00 p.m.**

**PRESENT:**

Cllr Allan Mitchell, Cllr Tom Bowman, Cllr Phil English, Cllr Ted Strike, Cllr Jenny Rutland, Cllr Ann Kenyon and Cllr Cheryl Thomas.

Cllr Ross Patterson and Cllr Sally Ann Watson arrived late.

**PUBLIC ATTENDEES:**

Ward Councillor Kevin Faulks

I.B. East Ward

Rob Gilpin  
Representative  
Jean Kirby

Neighbourhood Police Team  
Neighbourhood Police Team  
Proposed Community Centre Working Group

5 Members of the Public were present at the meeting

**219.15-16 TO APPOINT A CHAIRMAN FOR THE MEETING** – In the absence of the Chairman, Councillor Stefan Barnes, a Chairman to be appointed for the meeting.

**IT WAS RESOLVED** that the Vice Chairman Councillor Tom Bowman Chair the meeting.

**220.15-16 HOUSEKEEPING**

Announcements for housekeeping were noted by all present.

**221.15-16 NOTICE OF MEETING** – Public Notice of the meeting had been given in accordance with Schedule 12, paragraph 10 (2) of the Local Government Act 1972 which was noted.

Chairman.....

**SIGNED: Wednesday 21st September 2016**

**222.15-16 APOLOGIES FOR ABSENCE**

Apologies for absence were received from and on behalf of Town Councillor Stefan Barnes due to a bereavement in the family. Councillor Sally Ann Watson and Councillor Ross Patterson advised that they would be late in arriving due to meeting commitments at Stockton-on-Tees Borough Council (S.B.C.).

Apologies were also received from Ward Councillor Gillian Corr.

**223.15-16 CODE OF CONDUCT:**

**Declaration of Interests**

- Cllr Allan Mitchell - Elected Councillor for S.B.C.
- Cllr Ted Strike - Chairman Ingleby Barwick Community Partnership
  - Member of UKIP
- Cllr Jenny Rutland - Member of the management committee for community hall
  - Secretary of Over 50's Group
- Cllr Ann Kenyon - Town Council representative on the management committee for community hall
  - Member of Divorced/Widowed Social Group
- Cllr James Emerson - Town Council representative on the management committee for community hall
  - Member of Working Group, proposed community centre
- Cllr Megan Patterson - Father Councillor for S.B.C.
  - Member of Working Group, proposed community centre
- Cllr Philip English - Member of Working Group, proposed community centre

**Chairman.....**

**SIGNED: Wednesday 21st September 2016**

Members declared interests according with the Code of Conduct.

No requests for dispensations were received.

Councillors were reminded to update their Register of Interest Forms as and when required.

**224.15-16 MINUTES OF THE MEETING HELD ON 13TH JANUARY 2016** – these were considered.

**IT WAS RESOLVED** that the minutes are agreed and were signed by the Chairman accordingly.

**225.15-16 MINUTES OF THE SPECIAL MEETING HELD ON 27TH JANUARY 2016** – this item was deferred.

**226.15-16 PUBLIC PARTICIPATION** - 10 minutes to be designated for public participation.

Jean Kirby mentioned that she had noticed that work around where the Christmas Tree goes could have affected the electric cable and asked the Town Council to contact SBC to check it.

A member of the public made reference to the need for a food bank on Ingleby Barwick.

Ward Cllr Kevin Faulks commented on the bus services. A general discussion took place and various comments were raised.

The War Memorial was referred to.

Two of the members of the public present referred to the new shopping development at the Rings, with particular regard to access, parking and deliveries. It was noted that Councillor Ross Patterson as Ward Cllr for the West was assisting with the concerns.

Cllr Cheryl Thomas arrived at the meeting at this point.

Cllr Sally Ann Watson and Cllr Ross Patterson also arrived at this point.

**Cllr Sally Ann Watson left the room while the subject of the Rings Shops was discussed.**

**Chairman.....**

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A general discussion took place and various comments were raised.

**Cllr Sally Ann Watson returned to the meeting at this point.**

**227.15-16 INGLEBY BARWICK NEIGHBOURHOOD POLICE TEAM**

The police team provided a comparison of incidents between December 2015 and January 2016.

A general discussion took place and reference was made to various incidents. An update was provided.

**228.15-16 INGLEBY BARWICK ENFORCEMENT SERVICE.**

An update was provided on various incidents.

Anti Social Behaviour was referred to, as well as parking on grass verges.

Reference was also made to the lighting in the pedestrian underpasses.

**229.15-16 MATTERS ARISING AND UPDATES FROM THE MINUTES OF THE TOWN COUNCIL.**

There were no updates to report

**230.15-16 PROPOSED COMMUNITY CENTRE, THE RINGS.**

Reference was made to the draft details for the Project Manager and tender documents which had been provided by Jean Kirby from the Working Group. It was discussed and decided that a smaller group of 2 Councillors and Town Clerk as well as Jean Kirby go forward into making contact with the Solicitor to get advice. Jean Kirby reported on the details obtained so far for the solar panels and lift. This was agreed and noted.

**IT WAS RESOLVED** that Cllr Stefan Barnes, Cllr Ross Patterson, the Clerk and Jean Kirby form the smaller Working Group.

**231.15-16 WAR MEMORIAL RAILINGS, INGLEBY BARWICK.**

The matter is continuing to be progressed.

**Chairman.....**

**SIGNED: Wednesday 21st September 2016**

**232.15-16 WELCOME SIGNS AND ENHANCEMENT OF THE ENTRANCES INTO INGLEBY BARWICK.**

A brief update was provided. The matter is continuing to be progressed.

**233.15-16 PROVISION OF BIKE RACKS.**

A discussion took place on the position of the bikes racks and reference was made to a site meeting at the Community Hall. The shops at Beckfields and Greenside would also be having bike racks.

Reference was made to a recent publication which had been distributed to residents regarding the provision of the bike racks. Various points/comments were raised in respect of the content of the publication.

The comments were noted.

**234.15-16 THE LOCAL AUDIT AND ACCOUNTABILITY ACT 2014 – to give consideration to the information provided by NALC/SLCC on Smaller Authorities’ Audit Appointments Ltd.**

**IT WAS RESOLVED** that the information be noted and agreed by the Town Council.

**235.15-16 FINANCE:**

**(a) Town Council Current Balance Sheet**

The Clerk referred to the financial statement. A copy of the statement is held on the Town Council file.

**IT WAS RESOLVED** that the financial statement is accepted.

Chairman.....

**SIGNED: Wednesday 21st September 2016**

**(b) Accounts due for Payment**

The following schedule was considered:

**Approval required for the following payments which have already been made:**

05/02/16	DD	EE	Telephone & Broadband	£ 37.15
10/02/16	DD	PC World	Computer Cover	£ 13.21
15/02/16	DD	Siemens	Lease of Photocopier	£ 122.96

**IT WAS RESOLVED** that the payments are approved.

The following accounts are due for payment:

Date	Cheque No.	To whom	Purpose	Amount
17/02/16	102055	Clerk	Remuneration Feb 2016	
17/02/16	102056	HMRC (Paid at Post Office)	Clerk Tax & NI & Employer NI Contributions Feb 2016	
17/02/16	102057	CPC Computing	Website Hosting	£ 20.00
17/02/16	102058	Richardsons Mov & Storage	Storage of Xmas Tree Jan/Feb 2016	£ 46.80
17/02/16	102059	Richardsons Mov & Storage	Storage of Xmas Tree Feb/March 2016	£ 46.80
17/02/16	102060	IBCH	Use of Small Hall Feb 2016	£ 18.75
17/02/16	102061	Document Solutions	Cost of Copies	£ 24.03
17/02/16	102062	S.B.C.	Enforcement Quarter 4	£14,436.15
17/02/16	102063	Clerk	Reimbursement - Stationery	£ 73.30
17/02/16	102064	Clerk	Reimbursement - Norton AV	£ 29.99
29/02/16	SO	Robinsons	Rent due 05/03/16	£ 250.00
29/02/16	SO	Teesside PF	Employer & Clerk Contributions Feb 2016	

Direct Debits March 2016: EE

PC World

**Chairman**.....

**SIGNED: Wednesday 21st September 2016**

**236.15-16 PLANNING APPLICATIONS.**

**(a) Planning Applications – Registered with S.B.C. in January 2016**

It was noted that the Clerk had circulated to Members the list of planning applications registered with S.B.C. for the month of January 2016. Reference was made to the comments which had been submitted to S.B.C.

**IT WAS RESOLVED** that the comments be noted.

**(b) Planning Applications – S.B.C. Delegated Decisions in January 2016**

It was noted that the Clerk had circulated to Members the list of delegated decisions made during January 2016.

**IT WAS RESOLVED** that the decisions be noted.

**(c) Planning Application No 15/2531/OUT**

**Proposal:** Outline application with some matters reserved for a residential development of up to 65 no. houses and associated access.

**Location:** Land off Roundhill Avenue, Ingleby Barwick.

The Town Council considered all of the information and plans for planning application no. 15/2531/OUT.

**IT WAS RESOLVED** that the Town Council objects to the proposal on the grounds of lack of infrastructure.

**Councillor Sally Ann Watson expressed an interest and left the meeting while the following application was considered.**

**(d) Planning Application No 15/3136/FUL**

**Proposal:** Application for the Erection of 12 no. Commercial Units consisting of Retail and Non-Retail (Use Classes A1, A2, A3 and A5) Uses to include a Café/Bistro (A3/A4 Use) with Associated Access, Car Parking and Landscaping.

**Location:** Land at Sandgate, The Rings, Ingleby Barwick.

**Chairman.....**

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A discussion took place in respect of the access road and problems with delivery vehicles. Reference was also made to residents parking cars in the vicinity which would affect the access to the entrance of the shops. Cllr Ross Patterson agreed to discuss the concerns with the relevant S.B.C. Planning Officer to ascertain if anything can be done.

**Councillor Sally Ann Watson returned to the meeting room at this point.**

**237.15-16 'YOUR REGION, YOUR COMMUNITY, YOUR EVENT' MANAGING EVENTS CONFERENCE, 9TH MARCH 2016 – to give consideration to attendance.**

**IT WAS RESOLVED** that the event be attended by Cllr Ted Strike, Cllr Sally Ann Watson, Cllr Ann Kenyon and the Clerk. The cost of attendance to be incurred by the Town Council from the Training budget.

**238.15-16 INGLEBY BARWICK TOWN MAYOR'S SUNDAY SERVICE, SUNDAY 13TH MARCH 2016 AT ST FRANCIS OF ASSISI CHURCH.**

The details of the Service were confirmed.

**239.15-16 PUBLICITY/COMMUNITY COMMUNICATION.**

The matter was considered. Items discussed included looking at putting a piece in the Gossip magazine, possibly the October issue. It was also suggested that the Town Council look at the Tesco free magazine and possibly Facebook, but only one way.

It was agreed that Cllrs James Emmerson, Ross Patterson and Ted Strike pursue the matter and bring details of availability and costings back to the Town Council for consideration.

**240.15-16 CORRESPONDENCE.**

The list of correspondence was noted.

**241.15-16 TO RECEIVE ITEMS FOR INFORMATION AND CONSIDERATION FOR THE NEXT AGENDA.**

It was agreed that standing items remain on the agenda for the next meeting.

**Chairman.....**

**SIGNED: Wednesday 21st September 2016**

**242.15-16 DATE OF NEXT MEETING OF THE TOWN COUNCIL - WEDNESDAY  
16TH MARCH 2016.**

The next meeting of the Town Council is scheduled to take place on Wednesday 16th March 2016 at Ingleby Barwick Community Hall, Haresfield Way, Ingleby Barwick commencing at 7.00 p.m.

The Chairman thanked everyone for their attendance and closed the meeting.

**Chairman.....**

**SIGNED: Wednesday 21st September 2016**