

# **INGLEBY BARWICK TOWN COUNCIL**

**NOTICE IS HEREBY GIVEN THAT THE ANNUAL MEETING  
OF  
INGLEBY BARWICK TOWN COUNCIL  
WILL BE HELD IN  
WHINSTONE PRIMARY SCHOOL, LOWFIELDS AVENUE, INGLEBY BARWICK  
ON  
THURSDAY 26TH MAY 2016  
COMMENCING AT  
7.00 P.M.**

**PLEASE BE ADVISED:** Filming, Photographing or Audio Recording of the Town Council Meeting may take place. The Town Council accepts no liability for any material created by those filming, photographing or recording the meeting.

## **AGENDA**

- 1. ELECTION OF CHAIRMAN OF INGLEBY BARWICK TOWN COUNCIL FOR THE COUNCIL YEAR 2016/2017.**
- 2. CHAIRMAN TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE.**
- 3. ELECTION OF VICE-CHAIRMAN OF INGLEBY BARWICK TOWN COUNCIL FOR THE COUNCIL YEAR 2016/2017.**
- 4. HOUSEKEEPING** - Announcements, to be noted.
- 5. NOTICE OF MEETING** - Public Notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.
- 6. APOLOGIES FOR ABSENCE** - To receive apologies for absence.
- 7. CODE OF CONDUCT** - To consider the following:
  - To receive declaration of interests
  - To consider any requests for dispensations
  - Register of interest forms A & B - To remind Councillors to update their forms, as and when required (for information only)

**8. MINUTES OF THE FOLLOWING MEETINGS:**

- Special Meeting of the Town Council held on 27th January 2016
- Minutes of the Ordinary Meeting of the Town Council held on 17th February 2016
- Minutes of the Ordinary Meeting of the Town Council held on 16th March 2016
- Minutes of the Ordinary Meeting of the Town Council held on 20th April 2016

After consideration, to approve the Minutes as a true and accurate record; the Chairman to sign the Minutes of the meetings accordingly.

**9. PUBLIC PARTICIPATION - 10 minutes to be designated for public participation.**

**10. INGLEBY BARWICK NEIGHBOURHOOD POLICE TEAM – 5 minutes to be designated to receive the monthly update.**

**11. INGLEBY BARWICK ENFORCEMENT SERVICE– 5 minutes to be designated to receive the monthly update.**

**12. TO CONSIDER APPOINTMENT OF COMMITTEES, SUB COMMITTEES AND WORKING GROUPS.**

**13. TO APPOINT THE PROPOSED COMMUNITY CENTRE WORKING GROUP - To appoint membership of the Group.**

**14. TO APPOINT MEMBERS TO THE PLANNING APPLICATIONS ADVISORY GROUP - To appoint four Members to the Group.**

**15. TO APPOINT MEMBERS TO THE COMMUNITY HALL MANAGEMENT COMMITTEE - To appoint three Members to the Committee.**

**16. APPOINTMENT OF REPRESENTATIVES TO:**

- |   |            |
|---|------------|
| <b>(a) Cleveland Local Councils Association</b> | <b>(2)</b> |
| <b>(b) Eastern Locality Forum</b>               | <b>(1)</b> |
| <b>(c) Eastern Area Transport Strategy</b>      | <b>(1)</b> |

**17. TO CONSIDER PAYMENT OF SUBSCRIPTIONS/RENEWALS FALLING TO BE PAID ANNUALLY:**

- (a) Zurich Municipal Insurance Policy**
- (b) Cleveland Local Councils Association**
- (c) Society of Local Council Clerks**

18. **TO CONFIRM/APPOINT CHEQUE SIGNATORIES** - To confirm/appoint two Members as cheque signatories.
19. **REVIEW OF SERVICE LEVEL AGREEMENTS**
  - (a) **Ingleby Barwick Enforcement Service.**
20. **TO SET MEETING DATES FOR 2016/2017.**
21. **REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS** - To review the Town Council's Standing Orders and Financial Regulations.
22. **REVIEW OF POLICY AND PROCEDURE DOCUMENTS** - To review policies and procedures, as required.
23. **MATTERS ARISING AND UPDATES** - From the Minutes of the Town Council.  
**(for information only)**
24. **PROPOSED COMMUNITY CENTRE, THE RINGS** - To receive an update and consider any matters.
25. **INGLEBY BARWICK COMMUNITY HALL - BICYCLE STANDS.**
26. **ERECTION OF FLAG POLE.**
27. **WELCOME SIGNS AND ENHANCEMENT OF THE ENTRANCES INTO INGLEBY BARWICK** - To receive an update and consider any matters.
28. **EASTERN AREA TRANSPORT STRATEGY 2016/2017 - INVITATION TO MEETING ON TUESDAY 21ST JUNE 2016.**
29. **FINANCE:**
  - (a) Current Balance Sheet
  - (b) Accounts due for Payment
  - (c) End of Year Accounts 2015/2016
30. **PLANNING APPLICATIONS:**
  - (a) Planning Applications - Registered with Stockton-on-Tees Borough Council month ending April 2016.
  - (b) Planning Applications - Stockton-on-Tees Borough Council Delegated Decisions month ending April 2016.
  - (c) Planning Applications for Consideration.

31. **COMMUNITY COMMUNICATION** - To consider items to be included in the next article.
32. **CLERKS REPORT AND CORRESPONDENCE** - To receive and consider the Clerks Report and any correspondence received.
33. **TO RECEIVE ITEMS FOR INFORMATION AND CONSIDERATION FOR THE NEXT AGENDA.**
34. **DATE OF ANNUAL TOWN MEETING 2016.**
35. **DATE OF JUNE 2016 MEETING OF THE TOWN COUNCIL.**

Paula M. Hall,  
Clerk to the Council.

#### **Members of the Public Rights to Attend this Meeting**

With the exception of any item identified above as containing exempt or confidential information under the Public Bodies (Admission to Meetings) Act 1960, members of the public are entitled to attend this meeting and/or have the access to the agenda.

Persons wishing to obtain any further information on this meeting, including the opportunities available for a member of the public to speak at the meeting; or for details of access to the meeting for people with disabilities, please Contact Paula Hall tel: (01642) 308665 or email: [parishcouncil@inglebybarwick2002.freeserve.co.uk](mailto:parishcouncil@inglebybarwick2002.freeserve.co.uk)