

MINUTES  
OF THE  
ORDINARY MEETING  
OF  
INGLEBY BARWICK TOWN COUNCIL  
HELD ON  
WEDNESDAY 14TH OCTOBER 2015  
AT  
INGLEBY BARWICK COMMUNITY HALL  
HARESFIELD WAY  
INGLEBY BARWICK

PREPARED BY  
PAULA M. HALL  
CLERK TO THE TOWN COUNCIL



**124.15-16 CODE OF CONDUCT.**

**Declaration of Interests.**

Councillor Stefan Barnes declared a personal/non prejudicial interest in the following:

<b>Agenda Item No. 14</b>	<b>Proposed Community Centre, The Rings</b> Member of the Working Group.
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Councillor James Emmerson declared a personal/non prejudicial interest in the following:

<b>Agenda Item No. 14</b>	<b>Proposed Community Centre, The Rings</b> Member of the Working Group.
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<b>Agenda Item No. 18</b>	<b>'The Great Ingleby Barwick Bake Off' Competition</b> Member of the Working Group.
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<b>Ingleby Barwick Community Hall</b>	Town Council representative on the Management Committee.
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Councillor Philip English declared a personal/non prejudicial interest in the following:

<b>Agenda Item No. 14</b>	<b>Proposed Community Centre, The Rings</b> Member of the Working Group.
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Councillor Ann Kenyon declared a personal/non prejudicial interest in the following:

<b>Ingleby Barwick Community Hall</b>	Town Council representative on the Management Committee.
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<b>I.B. Divorced/Widowed Social Group</b>	Member of the Group.
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Councillor Megan Patterson declared a personal/non prejudicial interest as her father is a Member of Stockton-on-Tees Borough Council (S.B.C.).

**Chairman.....**  
**SIGNED: Wednesday 18th November 2015**

Councillor Megan Patterson also declared a personal/non prejudicial interest in the following:

- |                           |   |
|---------------------------|---|
| <b>Agenda Item No. 14</b> | <b>Proposed Community Centre, The Rings</b><br>Member of the Working Group.             |
| <b>Agenda Item No. 18</b> | <b>'The Great Ingleby Barwick Bake Off' Competition</b><br>Member of the Working Group. |

Councillor Jenny Rutland declared a personal/non prejudicial interest in the following:

- |                                       |  |
|---------------------------------------|--|
| <b>Ingleby Barwick Community Hall</b> | User Group representative on the Management Committee. |
| <b>I.B. Over 50's Group</b>           | Secretary of the Group.                                |

Councillor Ted Strike declared a personal/non prejudicial interest in the following:

- |  |   |
|--|---|
| <b>Agenda Item No. 18</b>                        | <b>'The Great Ingleby Barwick Bake Off' Competition</b><br>Member of the Working Group. |
| <b>Eastern Area Transport Strategy 2015/2016</b> | Represents the Town Council on the Steering Group.                                      |

**Ingleby Barwick Community Partnership (IBCP) - Chairman of IBCP.**

No further interests were declared.

**To consider any requests for dispensations**

No requests for dispensations had been received.

**Register of interest forms A & B.**

Councillors were reminded to update their Register of Interest Forms, as and when required.

**Chairman.....**  
**SIGNED: Wednesday 18th November 2015**

**125.15-16 MINUTES OF THE ORDINARY MEETING OF INGLEBY BARWICK TOWN COUNCIL HELD ON 9TH SEPTEMBER 2015.**

The Minutes of the Meeting held on 9th September 2015 were considered.

**IT WAS RESOLVED** that the minutes are agreed and approved as a true and accurate record; the Chairman to sign the minutes of the meeting, accordingly.

**126.15-16 MINUTES OF THE SPECIAL MEETING OF THE TOWN COUNCIL HELD ON 30TH SEPTEMBER 2015, COMMENCING AT 7.00 P.M.**

**IT WAS RESOLVED** that this item be deferred until the Town Council meeting in November 2015.

**127.15-16 MINUTES OF THE SPECIAL MEETING OF THE TOWN COUNCIL HELD ON 30TH SEPTEMBER 2015, COMMENCING AT 8.00 P.M.**

**IT WAS RESOLVED** that this item be deferred until the Town Council meeting in November 2015.

Ward Councillor Kevin Faulks arrived at the meeting at this point.

**128.15-16 PUBLIC PARTICIPATION.**

The Chairman advised that 10 minutes would be allocated for public participation.

The following matters were raised:

**Signs, The Rings**

Reference was made to the close proximity together of two specific signs at The Rings.

**Congregation of Youths in the Vicinity of Myton Road**

Reference was made to a recent incident when the congregation of youths had blocked the route of the bus service at the location. The bus service provider has reported the matter to Tesco.

**Donations to 'Food Banks'**

Reference was made to the situation with SSI and the need to provide support for local people affected. It was suggested that consideration be given to supporting local 'food banks'.

**Chairman.....**  
**SIGNED: Wednesday 18th November 2015**

**129.15-16 INGLEBY BARWICK NEIGHBOURHOOD POLICE TEAM (IBNPT).**

The Neighbourhood Police Team were unable to be present, however they had provided information to be presented at the meeting.

The comparative figures between August and September were as follows:

<b>Incidents</b>	<b>August 2015</b>	<b>September 2015</b>
Anti Social Behaviour	37	41
Burglary	2	4
Theft	7	12
Criminal Damage	7	4
Robbery	0	0

A general update was provided on Anti Social Behaviour (ASB) incidents.

**130.15-16 INGLEBY BARWICK ENFORCEMENT SERVICE.**

Councillor Sally Ann Watson arrived at the meeting during consideration of this item.

The Chairman invited the two representatives present from the Enforcement Service to address the meeting.

The two representatives introduced themselves and provided a general overview of incidents which had been dealt with or were continuing to be dealt with in Ingleby Barwick East and West.

Particular reference was made to the incidence of ASB in the vicinity of the main centre of Ingleby Barwick.

A general discussion took place and various comments were raised, which included suggestions on how the issues could be addressed.

The Chairman thanked the representatives from the Enforcement Service for their attendance at the meeting and the information provided. The Enforcement Officers left the meeting at this point.

**Chairman.....**  
**SIGNED: Wednesday 18th November 2015**

**131.15-16 STANDING ORDERS, TOWN COUNCIL MEETINGS.**

The Town Council gave consideration to the format of meetings, with particular regard to public participation.

A general discussion took place and various comments were raised.

Reference was made to the current level of opportunity for members of the public to speak at Council meetings, in addition to the designated 10 minutes at the start, which was felt to be adequate within the time limits of the meeting.

**IT WAS RESOLVED** that the Town Council is in agreement not to progress the matter.

**132.15-16 TOWN COUNCIL WEBSITE AND FACEBOOK PAGE.**

The website statistics for September 2015 were considered.

An invoice for payment for September's hosting and maintenance costs has been received for the sum of £ 20.00.

**IT WAS RESOLVED** that the information be noted and the invoice be paid accordingly.

Reference was made to the set up of the Town Council's Facebook page.

A discussion took place and reference was made to the open forum aspect.

**IT WAS RESOLVED** that the page be deactivated at this point in time pending further consideration by the Town Council.

**133.15-16 MATTERS ARISING AND UPDATES FROM THE MINUTES OF THE TOWN COUNCIL.**

**Minute No. 150.14-15 Provision of a Defibrillator at Ingleby Barwick Community Hall.**

Reference was made to the recent meeting which had taken place with a representative from the North East Ambulance Service, which had been attended by Councillor Jenny Rutland, the Clerk, as well as the Chair and Secretary from the Community Hall Management Committee.

**Chairman.....**  
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An update was provided and the information was noted. The matter is continuing to be progressed.

**Minute No. 68.15-16 Romano British Villa, Quarry Farm, Ingleby Barwick**

Reference was made to the update which had been provided by S.B.C.

S.B.C. are progressing the development of the interpretation feature with Persimmon Homes, however the land in question is currently the subject of negotiations with Persimmon Homes regarding title transfer.

**134.15-16 PROPOSED COMMUNITY CENTRE, THE RINGS.**

Councillor Ross Patterson arrived at the meeting during consideration of this item.

Reference was made to the detailed update on progress with the proposed community centre project which was considered at the Special Meeting of the Town Council on 30th September 2015.

Jean Kirby provided an update from the Working Group meeting which took place on 8th October 2015.

Reference was made to the Business Case.

Reference was also made to the Tendering process.

A general discussion took place regarding the proposed Public Meeting.

It was agreed that the format would be as per the Public Meeting held in February 2015 and would provide the opportunity for residents to come along and view the plans, including the artists impressions, for the proposed community centre with a youth cafe.

Residents will be able to find out about progress to date and Councillors will be available to hear any comments and answer any questions.

As previously agreed, the Public Meeting will also be combined with the opportunity for residents to come along and find out about the development of Ingleby Barwick, in relation to past and future projects and investment by S.B.C.

**Chairman.....**  
**SIGNED: Wednesday 18th November 2015**



**IT WAS RESOLVED** that the Public Meeting be held in late November 2015, in the small hall at Ingleby Barwick Community Hall, 10 am till 4 pm. The Clerk to make the appropriate arrangements.

**135.15-16 WAR MEMORIAL RAILINGS, INGLEBY BARWICK.**

A general overview was provided on the matter and progress to date.

It was noted that signed letters of support from residents for the proposed erection of the ornamental railings are continuing to be pursued.

**136.15-16 REMEMBRANCE SUNDAY 8TH NOVEMBER 2015.**

It was noted that a Service will be held on Sunday 8th November 2015 at St Francis of Assisi Church, Barwick Way, Ingleby Barwick commencing at 10 a.m.

The Service will be followed by a walk to the War Memorial, which is sited adjacent to the main entrance into Romano Park, for a short service and the laying of wreaths at 11 a.m.

Reference was made to erection of the flagpole. It was noted that S.B.C. erect the flagpole 'free of charge' for this occasion only.

**IT WAS RESOLVED** that the Town Council arrange to have the flagpole erected for Remembrance Sunday. The Clerk to contact S.B.C. accordingly.

**IT WAS RESOLVED** that the Town Council is in agreement to make a donation of £ 50.00 to The Royal British Legion using its powers under S 137 of LGA 1972.

**137.15-16 WELCOME SIGNS AND ENHANCEMENT OF THE ENTRANCES INTO INGLEBY BARWICK.**

Councillor Ross Patterson provided a brief update.

It was noted that S.B.C. are continuing to look at the various signs across the Borough.

Reference was made to enhancement of Quarry Farm roundabout at the entrance to The Rings, which is being progressed by S.B.C. It was suggested that the local schools could be involved with the design.

**Chairman.....**  
**SIGNED: Wednesday 18th November 2015**

The welcome signs at the entrances into Ingleby Barwick were also referred to.

**138.15-16 'THE GREAT INGLEBY BARWICK BAKE OFF' COMPETITION.**

An update was provided.

The Working Group, which consists of Councillors James Emmerson, Megan Patterson, Ted Strike, Sally Ann Watson and the Clerk are continuing to progress the Bake Off, which will take place on Saturday 14th November 2015.

The Bake Off is being held at All Saints Academy 1 pm to 4 pm.

The main hall will be used for the competition itself and the sports hall will accommodate 20+ craft and gift stalls, tombola etc.

The details of the competition were referred to, including the provision of prizes and rosettes.

A general discussion took place and various comments were raised.

It was highlighted that all proceeds will go to Children in Need.

It was noted that it has been agreed, any funding required for the competition be allocated from the Seamer Wind Farm Community Fund.

**IT WAS RESOLVED** that expenditure be incurred at an appropriate and proportionate level, which is to be overseen by the Clerk. All accounts for payment will be brought to the attention of the Council for approval.

**139.15-16 PROVISION OF ALLOTMENTS.**

The provision of allotments was raised for discussion.

Reference was made to the lack of available land.

The provision of allotments in other areas was referred to.

Reference was made to land ownership and S106 Agreements.

A general discussion took place and various comments were raised.

**Chairman.....**  
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**140.15-16 PROVISION OF BIKE RACKS.**

Reference was made to the comments raised at the Town Council's September meeting, regarding the limited amount of bike rack provision within Ingleby Barwick, particularly at the shopping areas, doctors, dentists, library, community centre, etc.

It had been suggested that consideration be given to providing bike racks at appropriate locations, possibly using funding from the Seamer Wind Farm Community Fund.

A general discussion took place and various comments were raised.

Councillor Sally Ann Watson provided information on designs of bike racks.

Reference was made to the Ward Councillors Community Participation Budget.

The possibility of providing bike racks at the shopping areas, as well as Ingleby Barwick Community Hall was discussed.

It was agreed that Ward Councillors would pursue costing information from S.B.C. officers and bring the information back to the Town Council, in due course.

**141.15-16 PROVISION OF ADDITIONAL PLAY EQUIPMENT, MONKEY BARS.**

Reference was made to the request for provision of some monkey bars for either or preferably both, Windmill and Romano Parks.

Councillor Ross Patterson, as an Ingleby Barwick West Ward Councillor agreed to pursue the matter and report back to the Town Council.

**142.15-16 FINANCE:**

**(a) Town Council Current Balance Sheet.**

The Clerk referred to the financial statement. A copy of the statement is held on the Town Council file.

**IT WAS RESOLVED** that the financial statement is accepted.

**Chairman.....**  
**SIGNED: Wednesday 18th November 2015**

**(b) Accounts due for Payment.**

**IT WAS RESOLVED** that the standard list of scheduled monthly accounts be authorised for payment, which are as follows:

<b>Date</b>	<b>Cheque No.</b>	<b>To whom</b>	<b>Purpose</b>	<b>Amount</b>
08/10/15	DD	EE	Telephone & Broadband	£ 36.40
08/10/15	DD	PC World	Computer Cover	£ 13.21
14/10/15	102028	Clerk	Remuneration Oct 2015	
14/10/15	102029	HMRC (Paid at Post Office)	Clerk Tax & NI & Employer NI Contributions Oct 2015	
14/10/15	102030	CPC Computing	Website Hosting	£ 20.00
14/10/15	102031	Richardsons Mov & Storage	Storage of Xmas Tree Oct/Nov 2015	£ 46.80
14/10/15	102032	IBCH	Use of Small Hall 30th Sept 2015	£ 18.75
14/10/15	102033	IBCH	Use of Small Hall Oct 2015	£ 18.75
14/10/15	102034	The Royal British Legion	Donation	£ 50.00
28/10/15	SO	Robinsons	Rent due 05/11/15	£ 250.00
28/10/15	SO	Teesside PF	Employer & Clerk Contributions October 15	

The list also includes the donation made to The Royal British Legion, approved earlier in the meeting.

**143.15-16 PLANNING APPLICATIONS.****(a) Planning Applications - Registered with S.B.C. in September 2015.**

It was noted that the Clerk had circulated to Members the list of planning applications registered with S.B.C. for the month of September 2015.

Reference was made to the comments which had been submitted to S.B.C.

**IT WAS RESOLVED** that the comments be noted.

**Chairman.....**  
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**(b) Planning Applications - S.B.C. Delegated Decisions in September 2015.**

The Clerk had also circulated the list of delegated decisions made during the month of September 2015.

**IT WAS RESOLVED** that the decisions be noted.

**(c) Planning Application No. 15/2431/FUL**

**Proposal:** Development of 40 No. Apartments with Associated Communal Facilities.

**Location:** Land North of Myton Park Primary School, Blair Avenue, Ingleby Barwick.

The Town Council considered the information and plans provided in respect of planning application no. 15/2431/FUL.

A general discussion took place and various comments were raised.

**IT WAS RESOLVED** that Councillors submit their comments individually.

**(d) Planning Application No. 15/2161/REM**

**Proposal:** Reserved Matters Approval for the Erection of 332 No. Retirement Dwellings, 80 Bed Nursing Home and Community Facilities.

**Location:** Mount Leven Farm, Leven Bank Road, Yarm.

The Town Council considered the information and plans provided in respect of planning application no. 15/2161/REM.

**IT WAS RESOLVED** that the information be noted.

**144.15-16 COMMUNITY COMMUNICATION.**

**IT WAS RESOLVED** that the next article includes the following:

- Remembrance Sunday
- 'Bake Off' Competition
- Extra Vigilance as the Dark Nights Draw Upon Us
- Anti Social Behaviour/Congregation of Youths
- Meeting dates
- Contact details

**Chairman.....**

**SIGNED: Wednesday 18th November 2015**

**145.15-16 CLERKS REPORT AND CORRESPONDENCE.**

The Clerks Report and correspondence was considered.

**IT WAS RESOLVED** that the Clerks Report which included supporting information for agenda items be noted and approved.

The Clerk referred to the correspondence received.

**IT WAS RESOLVED** that the correspondence received be noted.

**146.15-16 TO RECEIVE ITEMS FOR INFORMATION AND CONSIDERATION FOR THE NEXT AGENDA.**

The following items to be included on the agenda for consideration at the next Town Council meeting:

- River Tees Rediscovered Landscape Partnership
- Provision of Bike Racks

**147.15-16 DATE OF NOVEMBER 2015 MEETING OF THE TOWN COUNCIL - Wednesday 18th November 2015.**

**148.15-16 IT WAS RESOLVED** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**149.15-16 PROPOSED COMMUNITY CENTRE, THE RINGS.**

The Chairman and Clerk provided a verbal update on progress with obtaining quotations for the provision of legal services.

It was noted that further information is awaited.

**150.15-16 TOWN COUNCIL OFFICE ACCOMMODATION IN BARWICK LODGE, RENEWAL OF LEASE.**

The Chairman and Clerk provided a verbal update on progress with obtaining quotations for the provision of legal services.

It was noted that further information is awaited.

**Chairman.....**  
**SIGNED: Wednesday 18th November 2015**

**151.15-16 TO CONSIDER CODE OF CONDUCT MATTERS.**

The Town Council considered the matter.

A general discussion took place and various comments were raised.

**IT WAS RESOLVED** that the Clerk respond on behalf of the Town Council to the concerns raised, as agreed.

The Chairman thanked everyone for their attendance.

**Chairman.....**  
**SIGNED: Wednesday 18th November 2015**