

**MINUTES**  
**OF THE**  
**MEETING**  
**OF**  
**INGLEBY BARWICK TOWN COUNCIL**  
**HELD ON**  
**WEDNESDAY 15TH APRIL 2015**  
**AT**  
**INGLEBY BARWICK COMMUNITY HALL**  
**HARESFIELD WAY**  
**INGLEBY BARWICK**

PREPARED BY  
PAULA M. HALL  
CLERK TO THE TOWN COUNCIL

**INGLEBY BARWICK TOWN COUNCIL**

**MINUTES of the ORDINARY MEETING of INGLEBY BARWICK TOWN COUNCIL held at Ingleby Barwick Community Hall, Haresfield Way, Ingleby Barwick on Wednesday 15th April 2015 at 7.00 p.m.**

**PRESENT:**           **Chairman/Town Mayor:** Councillor Philip English.  
  
                          **Vice Chairman/Deputy Town Mayor:** Councillor Stefan Barnes.  
  
                          **Councillors:** Tom Bowman, Gary Corr, Gillian Corr, Megan Patterson, Sally Ann Watson.

**OFFICER:**           Paula M. Hall, Clerk/Responsible Financial Officer.

**IN ATTENDANCE:** Ward Councillor Gillian Corr                           Ingleby Barwick East  
  
                          PCSO Rob Gilpin   Neighbourhood Police Team  
  
                          Chris Hunter    I.B. Enforcement Service  
  
                          1 Member of the public was present at the meeting.

The Chairman, Councillor Philip English opened the meeting and welcomed all present to the April 2015 Meeting of Ingleby Barwick Town Council.

**HOUSEKEEPING.**

The Chairman advised those present of the emergency escape procedure should the fire alarm sound.

**242.14-15 NOTICE OF MEETING.**

The notice convening the meeting was taken as read.

**243.14-14 APOLOGIES FOR ABSENCE.**

Apologies for absence were received from or on behalf of the following:

Town Councillors Linda Dixon, Ann Kenyon, Jean Kirby, Ross Patterson and Denise Powell.

Ward Councillor David Harrington (Ingleby Barwick West).

**Chairman.....**  
**SIGNED: Wednesday 20th May 2015**

**244.14-15 CODE OF CONDUCT.**

**Declaration of Interests.**

Councillor Stefan Barnes declared a personal/non prejudicial interest in matters concerning the following:

**Ingleby Barwick Community Hall** Represents the Town Council on the Management Committee.

**Proposed Community Centre, The Rings** Member of the Working Group.

Councillor Tom Bowman declared a personal/non prejudicial interest as he is a School Governor at Whinstone Primary School.

Councillor Gary Corr declared a personal/non prejudicial interest as his spouse is a Member of Stockton-on-Tees Borough Council (S.B.C.)

Councillor Gary Corr declared a personal/non prejudicial interest in the following item:

**Proposed Community Centre, The Rings** Member of the Working Group.

Councillor Gillian Corr declared a personal/non prejudicial interest in the following items:

**All items involving her role as an S.B.C. Ward Councillor.**

**Agenda Item No. 11 (a)(b)** **Planning Applications.**  
Member and also Vice Chairman of S.B.C. Planning Committee.  
Councillor Corr advised that she would be giving a view based on the information available to date, and that she reserves the right to consider all of the information available at a later date and to take a different decision/have different views if and when S.B.C. Planning Committee considers any of the applications listed.

**Chairman.....**  
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**Agenda Item No. 19 (c)(d)**

**Planning Application Nos.  
14/3012/REM & 15/0527/OUT**

Member and also Vice Chairman of S.B.C. Planning Committee. Councillor Corr advised that she would not be getting involved/giving a view at Parish level and would be leaving the room when the two applications were considered.

Councillor Philip English declared a personal/non prejudicial interest in matters concerning the following:

- |   |  |
|---|--|
| <b>Ingleby Barwick Community Hall</b>             | Represents the Town Council on the Management Committee. |
| <b>Cleveland Local Council Association (CLCA)</b> | Represents the Town Council on CLCA.                     |
| <b>Proposed Community Centre, The Rings</b>       | Member of the Working Group.                             |

Councillor Sally Ann Watson declared a personal/non prejudicial interest in matters concerning or in relation to Fix It DIY & Hardware Ltd., Ingleby Barwick.

Councillor Sally Ann Watson also declared a personal/non prejudicial interest as she is a member of the Parent Teacher Association at Barley Fields Primary School.

No further interests were declared.

**245.14-15 MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD ON 18TH MARCH 2015. AFTER CONSIDERATION, TO APPROVE THE SIGNATURE OF THE MINUTES BY THE PERSON PRESIDING AS A TRUE AND ACCURATE RECORD.**

The Minutes of the Meeting held on 18th March 2015 were considered.

**IT WAS RESOLVED** that the minutes are confirmed as a true and accurate record; the Chairman to sign the minutes of the meeting, accordingly.

**Chairman.....  
SIGNED: Wednesday 20th May 2015**

Reference was made to the Community Clean Up Initiative. Various comments were raised.

**246.14-15 PUBLIC PARTICIPATION.**

The Chairman advised that 10 minutes would be allocated for public participation.

No matters were raised by the public.

The following matters were raised and discussed by Councillors:

**Attendance Register at Town Council Meetings**

Initiation of a register to record attendance was suggested, which would assist should evacuation of the building arise.

**Staffing Matters**

This matter was raised. It was suggested that this item be put on the agenda for consideration by the Town Council at a future meeting.

**247.14-15 INGLEBY BARWICK NEIGHBOURHOOD POLICE TEAM (IBNPT).**

The Chairman invited PCSO Rob Gilpin to address the meeting.

PCSO Gilpin provided an update on figures for Ingleby Barwick for the month of March 2015, which were as follows:

Anti Social Behaviour (ASB)	-	39	Reports
Burglary	-	3	Reports
Theft	-	8	Reports
Criminal Damage	-	11	Reports
Robbery	-	0	Reports

A brief update was provided on progress with investigations/arrests.

It was noted that 11 anti social behaviour reports have been submitted.

A general discussion took place and various matters were raised.

Reference was made to specific incidents which PCSO Gilpin would follow up and provide information/updates as required.

**Chairman.....**  
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The Chairman thanked PCSO Gilpin for his attendance and the information provided. PCSO Gilpin left the meeting at this point.

**248.14-15 INGLEBY BARWICK ENFORCEMENT SERVICE.**

The Chairman invited Chris Hunter, I.B. Enforcement Service Officer to address the meeting.

Chris gave a verbal report on incidents which have been dealt with or were continuing to be dealt with.

Specific reference was made to trade waste and an update was provided. A number of notices have been issued to the local shops.

Reference was also made to parking issues at the primary schools.

A general discussion took place and various comments were raised.

The Chairman thanked Chris Hunter for his attendance and the information provided. Chris left the meeting at this point.

**249.14-15 MATTERS ARISING AND UPDATES FROM THE MINUTES OF THE TOWN COUNCIL.**

**Minute No. 150.14-15 Provision of a Defibrillator at Ingleby Barwick Community Hall.**

Awaiting information/attendance of meeting by a representative from the North East Ambulance Service.

The matter is continuing to be progressed.

**Minute No. 225.14-15 Police and Crime Commissioner for Cleveland Barry Copping.**

Receipt of correspondence from the Police Commissioner's Office.

Reference was made to the explanation of the £37 million referred to in the recent Council Tax precept leaflet from the PCC.

The following information was provided, regarding the funding figures:

The reference to the £37m used in the precept leaflet is the amount of savings that the organisation has needed to make, since 'austerity' began, to balance the budget in 2015/16.

**Chairman.....**  
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Across the years these have been as follows:

2011/12	-	£ 11.0m
2012/13	-	£ 7.0m
2013/14	-	£ 7.5m
2014/15	-	£ 7.4m
2015/16	-	£ 4.5m

These are the total savings factored into the budgets for each of the years above. In total this adds up to £37.4m.

The information was noted.

**Minute No. 231.14-15 War Memorial, Ingleby Barwick.**

No further information to date.

**Minute No. 232.14-15 Proposed Community Centre, The Rings.**

Councillor Megan Patterson arrived during discussion of this item.

The notes received from Councillor Jean Kirby had been circulated to Councillors.

The minutes of the meeting with S.B.C. officers on Monday 23rd March 2015, are awaited from S.B.C.

A meeting has been arranged with S.B.C.'s Youth Support Manager which is to be held on Thursday 16th April 2015 at 9.30 a.m. in the Town Council Office, to discuss arrangements for visiting Youth Clubs/Cafes in Stockton and to ascertain further information for the Business Case. It was noted that Councillors Philip English, Stefan Barnes and the Clerk would be attending the meeting.

Reference was made to submission of the planning application and it was noted that the press release still needed to be finalised.

Catalyst Stockton-on-Tees have been contacted regarding progressing a Lottery Funding application. A response is awaited.

A general discussion took place and various comments were raised.

Reference was made to preparation of the Business Case and progressing funding, donations etc.

**Chairman.....**  
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**Minute No. 236.14-15 Town Council Office, Annual Fire Risk Assessment and PAT Testing.**

Arrangements have been made for the annual Fire Risk Assessment of the Town Council office to be undertaken.

PAT Testing is also being progressed.

**Minute No. 240.14-15 Residents Concerns Regarding Safe Crossing at Barwick Way/Beckfields Avenue/Blair Avenue Roundabout.**

It was noted that the correspondence received had been referred to S.B.C., as agreed at the Town Council meeting in March.

S.B.C. have advised that they will arrange for a pedestrian / vehicle survey and speed survey to be carried out at this location before consideration is given to additional measures. S.B.C. removed landscaping which was previously present on the roundabout central island to improve visibility between pedestrians crossing Barwick Way and drivers approaching the roundabout at this location, this was some years ago. S.B.C. will contact the Town Council again once the results of the surveys are available, this is likely to be several weeks.

The Neighbourhood Police Team have advised that they would await an update from S.B.C./Town Council on the matter, prior to consideration being given to initiation of a Community Speed Watch exercise.

The Eastern Area Transport Strategy (EATS) 2015/2016 was noted. Reference was made to the request for a footpath at Leven Bank. Concerns were also raised in respect of the lighting at the bridge, which had previously been raised at EATS.

**250.14-15 FINANCE:**

**(a) Town Council Current Balance Sheet.**

The Clerk referred to the financial statement. A copy of the statement is held on the Town Council file.

**IT WAS RESOLVED** that the financial statement is accepted.

**Chairman.....**  
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**(b) Accounts due for Payment.**

**IT WAS RESOLVED** that the Town Council approves the following accounts for payment:

Paula M. Hall – Remuneration April 2015 (including the non-consolidated (one off) payment for April 2015

Paula M. Hall - Remuneration May 2015

**HMRC** Paula M. Hall - Tax and N.I. Contribution April 2015  
Employer - N.I. Contribution April 2015

**HMRC** Paula M. Hall - Tax and N.I. Contribution May 2015  
Employer - N.I. Contribution May 2015

Local Government Pension Scheme – Clerk And Employer Contribution April 2015

**Paid by Standing Order**

Reimbursement to the Clerk for the following:

Postage Costs 18th March 2015 to 15th April 2015	£	<b>2.48</b>
Stationery	£	<b>7.50</b>

Robinsons Rent for Office Due 5th May 2015 - <b>Paid by Standing Order</b>	£	<b>250.00</b>
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CPC Computing - Website March 2015	£	<b>20.00</b>
CPC Computing - Website April 2015	£	<b>20.00</b>

I.B. Community Hall - Use of Hall April 2015	£	<b>18.75</b>
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Richardson Moving and Storage Storage of Christmas Tree - April/May 2015	£	<b>46.80</b>
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Richardson Moving and Storage Storage of Christmas Tree - May/June 2015	£	<b>46.80</b>
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Direct Debits:

May 2015	-	<b>£ 36.55</b> EE Broadband & Tel
	-	<b>£ 13.21</b> PC cover

**Chairman.....**  
**SIGNED: Wednesday 20th May 2015**

**251.14-15 PLANNING APPLICATIONS:**

**(a) Planning Applications - Registered with S.B.C. Month Ending March 2015.**

It was noted that the Clerk had circulated to Members the list of planning applications registered with S.B.C. for the month of March 2015.

Reference was made to the comments which had been submitted to S.B.C.

**IT WAS RESOLVED** that the Town Council confirms its approval of the comments submitted.

**(b) Planning Applications - S.B.C. Delegated Decisions Month Ending March 2015.**

The Clerk had also circulated the list of delegated decisions made during the month of March 2015.

**IT WAS RESOLVED** that the decisions be noted.

**COUNCILLOR GILLIAN CORR LEFT THE MEETING ROOM WHILST THE FOLLOWING PLANNING APPLICATIONS WERE CONSIDERED.**

**(c) Planning Application No. 14/3012/REM**

**Proposal:** Reserved Matters Application for the Construction of 85 Dwellings and Associated Infrastructure, Appearance, Landscaping, Layout and Scale.

**A Further Chance to Comment:** Revised Red Line Plan Indicating Site, Revised Housing Layout and Revised Landscape Treatment.

**Location:** Land North of Low Lane, High Leven, Yarm.

The Town Council considered the 'Revised red line plan indicating site, revised housing layout and revised landscape treatment', in respect of planning application no. 14/3012/REM.

Reference was made to the Town Council's comments previously submitted on the application.

A general discussion took place and various comments were raised.

**IT WAS RESOLVED** that the Town Council has no additional comments to raise.

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**(d) Planning Application No. 15/0527/OUT**

**Proposal:** Outline Application for a Proposed Country Club and Spa Including Means of Access and Layout.

**Location:** Land Adjacent to Hedgeside, Leven Bank Road, Yarm.

The Town Council considered the information and plans provided in respect of planning application no. 15/0527/OUT.

**IT WAS RESOLVED** that the information be noted.

**COUNCILLOR GILLIAN CORR RETURNED TO THE MEETING ROOM AT THIS POINT.**

**252.14-15 CLERKS REPORT AND CORRESPONDENCE.**

**IT WAS RESOLVED** that the Clerks Report which included supporting information for agenda items be noted and approved.

The list of correspondence received which was circulated with the agenda for the meeting was considered.

Reference was made to the concerns raised in respect of ASB at the Community Hall and the possibility of a barrier being erected at the entrance to the car park. The matter was referred to the Management Committee who have provided a response.

Reference was also made to the correspondence received from Groundwork NE in respect of River Tees Rediscovered.

**IT WAS RESOLVED** that the correspondence received be noted.

**253.14-15 DATE OF ANNUAL ASSEMBLY OF THE TOWN MEETING FOR THE PARISH OF INGLEBY BARWICK.**

The annual assembly of the Town Meeting for the parish of Ingleby Barwick is scheduled to take place on Wednesday 13th May 2015 at Ingleby Barwick Community Hall commencing at 7.00 p.m.

**254.14-15 DATE OF ANNUAL MEETING OF THE TOWN COUNCIL.**

The Annual Meeting of the Town Council is scheduled to take place on Wednesday 20th May 2015 at Ingleby Barwick Community Hall, Haresfield Way, Ingleby Barwick commencing at 7.00 p.m.

The Chairman thanked everyone for their attendance and closed the meeting at 8.10 p.m.

**Chairman.....**  
**SIGNED: Wednesday 20th May 2015**