

MINUTES
OF THE
MEETING
OF
INGLEBY BARWICK TOWN COUNCIL
HELD ON
WEDNESDAY 10TH SEPTEMBER
2014
AT
INGLEBY BARWICK COMMUNITY HALL
HARESFIELD WAY
INGLEBY BARWICK

PREPARED BY
PAULA M. HALL
CLERK TO THE TOWN COUNCIL

INGLEBY BARWICK TOWN COUNCIL

MINUTES of the MEETING of INGLEBY BARWICK TOWN COUNCIL held at Ingleby Barwick Community Hall, Haresfield Way, Ingleby Barwick on Wednesday 10th September 2014 at 7.00 p.m.

PRESENT: **Chairman/Town Mayor:** Councillor Philip English.

 Vice Chairman/Deputy Town Mayor: Councillor Stefan Barnes.

 Councillors: Tom Bowman, Gary Corr, Gillian Corr, Ann Kenyon, Jean Kirby, Ross Patterson and Denise Powell.

OFFICER: Paula M. Hall, Clerk/Responsible Financial Officer.

IN ATTENDANCE: Ward Councillor Gillian Corr Ingleby Barwick East
 Ward Councillor Jean Kirby Ingleby Barwick East
 Ward Councillor Kevin Faulks Ingleby Barwick East
 Ward Councillor Ross Patterson Ingleby Barwick West

 Helen Dobson I.B. Enforcement Service

 2 Representatives 2nd I.B. Guides

 Ted Strike Applicant for Vacancy
 Sally Ann Watson Applicant for Vacancy

4 Members of the public were present at the meeting.

The Chairman, Councillor Philip English opened the meeting and welcomed all present to the September 2014 Meeting of Ingleby Barwick Town Council.

73.14-15 EMERGENCY ESCAPE PROCEDURE.

The Chairman advised those present of the emergency escape procedure should the fire alarm sound. It was noted that the nearest emergency exit is signed and located in the meeting room.

74.14-15 NOTICE OF MEETING.

The notice convening the meeting was taken as read.

Chairman.....
SIGNED: Wednesday 15th October 2014

APOLOGIES FOR ABSENCE.

Apologies for absence were received from Town Councillor Linda Dixon.

The Clerk referred to the request from Town Councillor Linda Dixon for approval of absence due to special circumstances which were outlined to the Town Council.

It was noted that the date of the last meeting attended by Councillor Linda Dixon was Wednesday 14th May 2014.

The Town Council considered the matter.

IT WAS RESOLVED that the Town Council is in agreement to accept the apologies submitted by Town Councillor Linda Dixon, in respect of the special circumstances and a dispensation be granted in respect of her non attendance at meetings since 14th May 2014. The six consecutive month rule of non attendance of meetings will therefore not be invoked.

Apologies were received from Ward Councillor David Harrington (Ingleby Barwick West).

Apologies were also received from Ingleby Barwick Neighbourhood Police Team (IBNPT).

75.14-15 CODE OF CONDUCT.

Declaration of Interests.

Councillor Gary Corr declared a personal/non prejudicial interest as his spouse is a Member of Stockton-on-Tees Borough Council (S.B.C.)

Councillor Gary Corr declared a personal/non prejudicial interest in the following item:

Agenda Item No. 14

War Memorial, Ingleby Barwick.
Involved in progressing the War Memorial project including erection of the ornamental railings around the War Memorial.

Councillor Gillian Corr declared a personal/non prejudicial interest in the following items:

All items involving her role as an S.B.C. Ward Councillor.

Chairman.....
SIGNED: Wednesday 15th October 2014

Agenda Item No. 14

War Memorial, Ingleby Barwick.
Involved in progressing the War Memorial project including erection of the ornamental railings around the War Memorial.

Councillor Gillian Corr advised that she is Member and also Vice Chairman of S.B.C. Planning Committee and would not be getting involved/giving a view at Parish level and would be leaving the meeting room whilst the following planning matters were considered:

Agenda Item Nos. 21 (a)(b)(c) Planning Applications.

Councillor Gillian Corr declared a personal/non prejudicial interest as she is a school governor at Myton Park Primary School.

Councillor Philip English declared a personal/non prejudicial interest in matters concerning Ingleby Barwick Community Hall as he represents the Town Council on the Community Hall Management Committee.

Councillor Philip English also declared a personal/non prejudicial interest in matters concerning Cleveland Local Councils Association (CLCA), as he represents the Town Council on CLCA.

Councillor Ann Kenyon declared a personal/non prejudicial interest in matters concerning Ingleby Barwick Community Hall as she is a user group representative on the Community Hall Management Committee.

Councillor Jean Kirby declared a personal/non prejudicial interest in the following items:

All items involving her role as an S.B.C. Ward Councillor.

Agenda Item No. 13

Proposed Community Centre, The Rings.

Councillor Jean Kirby advised that she is Member of S.B.C. Planning Committee and would not be getting involved/giving a view at Parish level and would be leaving the meeting room whilst the following planning matters were considered:

Agenda Item Nos. 21 (a)(b)(c) Planning Applications.

Chairman.....
SIGNED: Wednesday 15th October 2014

Councillor Jean Kirby declared a personal/non prejudicial interest in matters concerning Ingleby Barwick Community Hall as she represents the Town Council on the Community Hall Management Committee.

No further interests were declared.

The Chairman Councillor Philip English advised that on 6th August 2014 the Public Bodies (Admission to Meetings) Act 1960 was amended by the Openness of Local Government Bodies Regulations 2014.

IT WAS RESOLVED that the Town Council's Standing Orders 3(l) and 3(x) be suspended in respect of this, until the Standing Orders are updated.

It was advised that filming, photographing or audio recording of the Town Council Meeting may be in progress.

The Town Council accepts no liability for any material created by those filming or recording the meeting.

It was questioned as to whether this is allowable given that the Town Council does not have a relevant Policy in place.

The Clerk confirmed that the Openness of Local Government Bodies Regulations 2014 are now in force and therefore the Town Council cannot continue to use Standing Orders 3(l) and 3(x) which must be suspended.

Councillor Ross Patterson arrived at the meeting at this point.

76.14-15 MINUTES OF THE MEETING OF INGLEBY BARWICK TOWN COUNCIL HELD ON 16TH JULY 2014. AFTER CONSIDERATION, TO APPROVE THE SIGNATURE OF THE MINUTES BY THE PERSON PRESIDING AS A TRUE AND ACCURATE RECORD.

The Minutes of the Meeting held on 16th July 2014 were considered.

**Chairman.....
SIGNED: Wednesday 15th October 2014**

IT WAS RESOLVED that Minute No. 68.14-15 (d) Requests for Financial Assistance, Ingleby Barwick Community Partnership (IBCP) - Family Fun Day Saturday 19th July 2014 be amended to read that the grant application for portable toilets was declined and that the Town Council agreed to provide financial assistance of £ 300, by way of a donation, from the Seamer Wind Farm Community Fund.

IT WAS RESOLVED that the minutes are agreed and approved as a true and accurate record subject to the above amendment; the Chairman to initial the change and sign the minutes of the meeting, accordingly.

It was suggested that consideration be given to the criteria to be met in respect of Donations.

It was agreed that the Town Council's procedures in respect of Grants and Donations be included on the agenda for consideration by the Town Council at the October 2014 meeting.

Reference was made to Minute No. 66.14-15 S.B.C., Polling District and Polling Places Review 2014.

The Clerk advised that S.B.C. have confirmed that the electorate projections were provided by Tees Valley Unlimited and are based on current known developments.

A general discussion took place and various comments were raised.

77.14-15 CASUAL VACANCY.

Councillor Ross Patterson declared a personal/non prejudicial interest in the following items, at this point:

All items involving his role as an S.B.C. Ward Councillor.

Agenda Item No. 13 Proposed Community Centre, The Rings.

Agenda Item Nos. 21 (a)(b)(c) Planning Applications.

The Clerk advised that following the resignation of Esther Harrington there is a vacancy on the Town Council in Ingleby Barwick West Ward.

A Notice of Vacancy was displayed from 18th July 2014, in accordance with Section 87(2) of the Local Government Act 1972.

Chairman.....
SIGNED: Wednesday 15th October 2014

S.B.C. confirmed after, noon on Thursday 7th August 2014, that a request for an election was not received.

In accordance with Rule 5(4) of the Local Elections (Parishes and Communities) Rules 2006, the vacancy must now be filled by the Parish by co-option as soon as practicable.

It was noted that two 'expressions of interest' had been received, one from Ted Strike and the other from Sally Ann Watson. The information had been circulated to Town Council Members prior to the meeting.

The two applicants were in attendance at the meeting.

The Town Council considered the matter and agreed to carry out the co-option to fill the vacancy at the meeting.

The Chairman welcomed the two applicants and explained the procedure to fill the vacancy on the Town Council, as follows:

- Each applicant would be entitled to make a three minute presentation to the Town Council.
- The applicants would address the Town Council individually whilst the other candidate waited outside the meeting room.
- Following the presentations from the two candidates, the Town Council would then make its decision on which candidate to appoint to fill this vacancy. During this time, the candidates would remain outside of the meeting room. The candidates would then be invited back to the meeting to hear the result.

It was agreed that the candidates would be invited to give their presentation in alphabetical order by surname. Ted Strike would be first, followed by Sally Ann Watson.

The meeting was open to the public throughout the co-option process.

The co-option process began and each candidate delivered a three minute presentation.

Following the presentations the Town Council gave consideration to co-option of one of the candidates.

A discussion took place and various comments were raised.

Chairman.....
SIGNED: Wednesday 15th October 2014

The matter was put to the vote.

Sally Ann Watson received an absolute majority vote of those present and voting.

IT WAS RESOLVED that Sally Ann Watson be co-opted onto Ingleby Barwick Town Council. Her term of office to run until the next Local Government elections in May 2015.

The Chairman invited Ted Strike and Sally Ann Watson back into the meeting room and announced the result.

Ted Strike was thanked for his application and his attendance at the meeting.

Councillor Sally Ann Watson was invited to take her seat on Ingleby Barwick Town Council.

The Chairman took the opportunity to welcome Councillor Sally Ann Watson to the Town Council.

78.14-15 PUBLIC PARTICIPATION.

The Chairman advised that 10 minutes would be allocated for public participation.

The following matters were raised:

Blair Avenue, Ingleby Barwick - Use of Road by Large Heavy Vehicles.

Concerns were raised regarding use of Blair Avenue by large heavy vehicles.

Councillor Ross Patterson advised that he would follow up the matter.

Bus Services, Ingleby Barwick - Timetables.

Concerns were raised regarding the timetables on the bus stands which require updating.

Councillor Ross Patterson advised that he would follow up the matter.

Ingleby Barwick Community Partnership (IBCP) - Family Fun Day Saturday 19th July 2014.

Ted Strike (IBCP) thanked the Town Council for the donation of £ 300 towards the event, which had been well attended and successful.

Reference was made to financial support from the Town Council and it was confirmed that the Town Council give consideration to applications for funding, as and when received.

Chairman.....
SIGNED: Wednesday 15th October 2014

COUNCILLORS ROSS PATTERSON AND SALLY ANN WATSON DECLARED AN INTEREST AND LEFT THE MEETING ROOM WHILST THE NEXT ITEM WAS DISCUSSED AS THEY ARE BOTH ACQUAINTED WITH THE APPLICANT.

Planning Application No. 14/1997/REV 4 Farm Lane, Ingleby Barwick.

Ward Councillor Kevin Faulks provided feedback from the S.B.C. Planning Committee meeting held today.
It was noted that the application was Approved with Conditions.
A general discussion took place and various comments were raised.

COUNCILLORS ROSS PATTERSON AND SALLY ANN WATSON RETURNED TO THE MEETING ROOM AT THIS POINT.

Councillor Stefan Barnes arrived at the meeting at this point.

The Chairman referred to the Code of Conduct and requested any further Declaration of Interests.

Councillor Stefan Barnes declared a personal/non prejudicial interest in matters concerning Ingleby Barwick Community Hall as he represents the Town Council on the Community Hall Management Committee.

Grant Application from 2nd Ingleby Barwick Guides

Sarah Moran representing 2nd I.B. Guides provided a brief outline of the Group and its activities.
The Group meet on a Tuesday evening at St. Francis of Assisi Church Hall in Ingleby Barwick. They have a group of 20 committed girl guides aged between 10-14 years.
Sarah and another leader have recently taken over the running of the Group.
It was noted that the grant of £ 240.00 applied for would be used to take the girls Rock Climbing.

A general discussion took place and various comments were raised.

IT WAS RESOLVED that the following agenda item be brought forward at this point for consideration:

Agenda Item No. 20(f) - Requests for Financial Assistance: 2nd I.B. Guides

The Town Council considered all of the information provided.

Chairman.....
SIGNED: Wednesday 15th October 2014

IT WAS RESOLVED that the Town Council, using its Powers under S137 of the Local Government Act 1972 is in agreement to approve financial assistance of £ 300.00 as follows:

Grant	£ 240.00 towards Rock Climbing activity
Donation	£ 60.00 additional support to be allocated from the Seamer Wind Farm Community Fund.

The Chairman thanked the representatives from 2nd I.B. Guides for their attendance and the information provided. The representatives left the meeting at this point.

79.14-15 INGLEBY BARWICK NEIGHBOURHOOD POLICE TEAM (IBNPT).

The Clerk advised that the IBNPT Officers had been called to an incident and were therefore unable to be present at the meeting.

The Officers had provided a copy of handouts dated July 2014 from Stockton District Neighbourhood Policing, which were circulated at the meeting.

80.14-15 INGLEBY BARWICK ENFORCEMENT SERVICE.

The Chairman invited Helen Dobson, Ingleby Barwick Enforcement Officer to address the meeting.

Helen referred to the Performance Report dated 1st to 31st August 2014, a copy of which is held on the Town Council file.

A general overview was provided of the incidents in Ingleby Barwick East (61) and Ingleby Barwick West (45).

Helen gave a verbal report on incidents which have been dealt with or were continuing to be dealt with.

Specific reference was made to the increased incidence of anti social behaviour at Beckfields Shopping Centre.

Reference was also made to the incidence of graffiti and littering.

A general discussion took place and various comments were raised.

Chairman.....
SIGNED: Wednesday 15th October 2014

The Chairman thanked Helen Dobson for her attendance and the information provided. Helen left the meeting at this point.

COUNCILLOR GILLIAN CORR LEFT THE MEETING ROOM AT THIS POINT.

81.14-15 MATTERS ARISING FROM THE TOWN COUNCIL MEETING HELD ON 16TH JULY 2014.

Minute No. 202.13-14 The Romano-British Villa Site at Quarry Farm, Ingleby Barwick.

No further information to date.

Minute No. 58.14-15 Ingleby Barwick Enforcement Service, School Waiting Restrictions.

The Clerk reported receipt of response from S.B.C. in respect of the Town Council's correspondence regarding waiting restrictions at the primary schools in Ingleby Barwick.

S.B.C. note that the issue of inconsiderate parking at schools in Ingleby Barwick is, as the Town Council know, one which they are aware of and have been, and will continue to try to address. It is questionable as to whether changing the single to double yellow lines is necessarily the answer.

It is noted that their strategy needs to be both a mix of enforcement which they do now on a targeted basis and an increased element of educating the drivers. The message needs to be reinforced to drivers using all possible means of media.

Reference was made to specific issues which would be addressed now the schools have resumed.

Minute No. 66.14-15 Stockton-on-Tees Borough Council, Polling District and Polling Places Review 2014.

This was referred to earlier in the meeting.

82.14-15 TOWN COUNCIL WEBSITE.

The website statistics for July and August 2014 were provided. The information was noted.

Chairman.....
SIGNED: Wednesday 15th October 2014

It was noted that the invoice for July 2014 for the sum of £ 20.00 has already been paid, as agreed at the Town Council meeting on 16th July 2014.

The Town Council considered the invoice for August 2014 which had been received for the sum of £ 20.00.

IT WAS RESOLVED that the invoice be paid accordingly.

It was confirmed that this item will be on the agenda on a quarterly basis.

83.14-15 THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014.

The Openness of Local Government Bodies Regulations 2014 were referred to.

Members had been provided with the following information prior to the meeting:

- DCLG Open and Accountable Local Government
- L02-14 Amendment to NALC's 2013 Model Standing Orders (England)
- LTN 5 Parish and Community Council Meetings

On 6th August 2014, the Public Bodies (Admission to Meetings) Act 1960 was amended by the Openness of Local Government Bodies Regulations 2014. The amended 1960 Act provides that a person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:

- (a) film, photograph or make an audio recording of a meeting;
- (b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- (c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

The new amendments to the 1960 Act mean that a parish council cannot continue to use model standing order 3(l) or a similar standing order after 5th August 2014. Councils who have adopted model standing order 3(l) or standing order(s) with similar requirements cannot use them and must therefore suspend their application at council and committee meetings.

Chairman.....
SIGNED: Wednesday 15th October 2014

Councils may update their standing orders to incorporate the new provisions in the 1960 Act in due course.

It was noted that The Town Council will be suspending their Standing Orders 3(l) and 3(x) in respect of this, until the Standing Orders are updated.

The Town Council gave consideration to adopting a Policy on filming, photographing, audio-recording and reporting of meetings.

It was agreed that this be deferred until after the training course on 'Policies, Social Media & the Press, Health & Safety and Risk Assessments' which is being held on Monday 10th November 2014.

The Clerk confirmed that she would be attending the course.

The Town Council's Standing Orders to be updated in due course.

84.14-15 PROPOSED COMMUNITY CENTRE, THE RINGS.

Councillor Ross Patterson advised that a meeting is scheduled to take place on 11th September 2014 at S.B.C. which would be attended by himself and the Clerk.

A further update will be provided in due course.

85.14-15 WAR MEMORIAL, INGLEBY BARWICK.

Licence Agreement

It was noted that S.B.C. have advised that they are happy to proceed with the Licence for the War Memorial itself.

Ornamental Railings

An update was provided on the current situation with the War Memorial railings.

Reference was made to the recent correspondence from S.B.C. regarding public consultation.

A general discussion took place and various comments were raised.

Reference was made to the use of all possible means of media.

Chairman.....
SIGNED: Wednesday 15th October 2014

IT WAS RESOLVED that the Town Council undertake a public consultation exercise to ascertain residents comments on the proposed erection of ornamental railings at Ingleby Barwick War Memorial.

COUNCILLOR GILLIAN CORR RETURNED TO THE MEETING ROOM AT THIS POINT.

ALTERATION TO SEQUENCE OF THE AGENDA.

IT WAS RESOLVED that the following Agenda Item be brought forward for discussion at this point:

Agenda Item No. 17 - Bus Services, Ingleby Barwick.

86.14-15 BUS SERVICES, INGLEBY BARWICK.

The Chairman invited the residents present who had expressed concerns on this matter, to address the meeting.

Reference was made to the limited number of people using the Ingleby Barwick bus services, particularly the additional Number 17 services, evenings and Sundays etc., implemented from 20th July 2014.

It was suggested that the Town Council give consideration to promoting the bus services in their articles, drawing residents attention to the importance of using the services to ensure their future viability 'Use it or Lose it'.

Reference was again made to the timetables on the bus stands which require updating.

A general discussion took place and various comments were raised.

Reference was made to the use of various means of media for promoting the bus services.

The Town Council's means of community communication was referred to and reference was made to the possibility of producing a quarterly Town Council leaflet.

Particular reference was made to the means of access to and the updating of the bus timetables. Website links were also referred to.

Councillor Ross Patterson advised that he would follow the matter up with S.B.C. Officers.

Chairman.....
SIGNED: Wednesday 15th October 2014

The Chairman thanked the residents for taking the time to raise the concerns and for their attendance at the meeting.

87.14-15 MAYOR'S SUNDAY SERVICE, 28TH SEPTEMBER 2014.

It was confirmed that Mayor's Sunday Service 2014 will take place on Sunday 28th September 2014 at St. Francis of Assisi Church at 10 am.

88.14-15 'THE GREAT INGLEBY BARWICK BAKE OFF' COMPETITION.

It was noted that 'The Great Ingleby Barwick Bake Off' competition scheduled to take place on Saturday 30th August 2014, was postponed due to the limited number of entries. All relevant parties were informed.

A general discussion took place and various comments were raised.

It was suggested that the 'Bake Off' be organised to coincide with Children in Need.

It was agreed that Councillor Megan Patterson be consulted on the matter and the competition be progressed accordingly.

A date and venue to be pursued.

Councillor Sally Ann Watson expressed an interest in being involved with organising the event.

IT WAS RESOLVED that the competition be progressed.

89.14-15 INGLEBY BARWICK LANDMARK LOCATED ON INGLEBY WAY, AT ENTRANCE INTO INGLEBY BARWICK.

Reference was made to the correspondence received from a resident regarding the Ingleby Barwick landmark structure located on Ingleby Way, on the right hand side as you enter Ingleby Barwick from Thornaby Road.

It was noted that following receipt of the correspondence enquires were made with S.B.C.

S.B.C. have inspected the structure and there is one loose letter which will be repaired.

Chairman.....
SIGNED: Wednesday 15th October 2014

The suggested flagpole is a 'security pole' which is disused and no longer has a service running to it, however this will be left in place. The barbed wire has been removed. No further action is required.

The information was noted

90.14-15 COUNTY TRAINING PARTNERSHIP COURSES 2014.

The Clerk noted receipt of correspondence advising of the courses available for the rest of the year, which are as follows:

Delegation, Terms of Reference, Financial Regulations and Standing Orders

18:00 to 20:00, Tuesday 30th September 2014

The John Whitehead Park Bowling Club, Causeway, Billingham.

Setting and Controlling Budgets, Precepts and Grants

18:00 to 20:00, Wednesday 15th October 2014

Committee Room No. 1A, County Hall, Durham.

Policies, Social Media & the Press, Health & Safety and Risk Assessments

09:00 to 16:00, Monday 10th November 2014

Shildon Town Council, Civic Hall, Shildon.

It was agreed that any Councillors wishing to attend any of the courses to contact the Clerk accordingly.

IT WAS RESOLVED that the Clerk attend the course on 'Policies, Social Media & the Press, Health & Safety and Risk Assessments', at Shildon Town Council on Monday 10th November 2014.

91.14-15 FINANCE:

(a) Town Council Current Balance Sheet.

The Clerk referred to the financial statement. A copy of the statement is held on the Town Council file.

IT WAS RESOLVED that the financial statement is accepted.

Chairman.....
SIGNED: Wednesday 15th October 2014

(b) Accounts due for Payment.

Paula M. Hall – Remuneration September 2014
 Paula M. Hall - Tax and N.I. Contribution September 2014

Mouchel Business Services Local Government Pension
 Scheme – Clerk And Employer Contribution September 2014
Paid by Standing Order

Reimbursement to the Clerk for the following:

Postage Costs 16th July 2014 to 10th September 2014	£ 6.20
Stationery	£ 35.65
Norton Anti Virus	£ 25.35

Robinsons Rent for Office Due 5th October 2014 - Paid by Standing Order	£250.00
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CPC Computing - Website August 2014	£ 20.00
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I.B. Community Hall - September 2014	£ 18.75
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Richardson Moving and Storage Storage of Christmas Tree - Sept/Oct 2014	£ 46.80
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Ingleby Barwick Enforcement Service & CCTV Quarter 2	£14,154.75
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BDO Audit Fee 2013/2014	£480.00
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Direct Debits:

Aug 2014 (additional)	-	£ 1.15	EE Broadband & Tel
Oct 2014	-	£ 36.40	EE Broadband & Tel
	-	£ 13.21	PC cover
	-	£ 1.96	Monitor cover

(c) Annual Return for the year ended 31st March 2014.

Ward Councillor Kevin Faulks submitted his apologies and left the meeting during consideration of this item.

Chairman.....
SIGNED: Wednesday 15th October 2014

The Clerk advised that BDO LLP have now completed the external audit of Ingleby Barwick Town Council accounts for the financial year 2013/2014.

The documentation received includes the following:

- Fee Note: **£ 400.00 plus VAT**
- Notice of Conclusion of Audit
- Notes in Respect of the Above
- Date selection form for 2014/2015
- Contact Details
- Survey
- Annual Return - Circulated to Members with the Agenda for approval and acceptance at meeting.

There were no matters which came to the Auditors attention which required the issuing of a separate additional issues arising form.

In respect of Point 9 Total Fixed Assets Plus Other Long Term Investments and Assets, the Clerk referred to the explanation for the difference between year ending 31st March 2013 and year ending 31st March 2014.

It was noted that, as advised by BDO, the Community Hall has been removed from the Town Council's Asset Register, as it is only held in the capacity of 'custodian trustee' for the Charity 'Ingleby Barwick Community Hall'.

The Annual Return was presented to the Town Council now that the audit opinion has been given.

IT WAS RESOLVED that the Annual Return is Approved and Accepted by Ingleby Barwick Town Council.

The annual return and notice of conclusion of audit to be displayed accordingly.

Chairman.....
SIGNED: Wednesday 15th October 2014

(d) Review of Financial Regulations.

The Town Council's Financial Regulations were reviewed.

No amendments were suggested for consideration.

IT WAS RESOLVED that the Financial Regulations be approved and adopted by the Town Council.

(e) Seamer Wind Farm Community Fund.

It was noted that the Community Fund had a balance of £ 3,132.35.

The Town Council agreed a donation of £ 60.00 to 2nd I.B. Guides earlier in the meeting which will now give the Community Fund a balance of **£ 3,072.35**.

(f) Requests for financial assistance:

2nd Ingleby Barwick Guides

This matter was considered earlier in the meeting.

COUNCILLORS GILLIAN CORR AND JEAN KIRBY LEFT THE MEETING ROOM WHILST THE FOLLOWING PLANNING MATTERS WERE CONSIDERED.

92.14-15 PLANNING APPLICATIONS:

(a) Planning Applications - Registered with Stockton-on-Tees Borough Council months ending July & August 2014.

It was noted that the Clerk had circulated to Members the lists of planning applications registered with S.B.C. for the months of July & August 2014.

As per the Town Council's Standing Orders the applications have been considered by the Planning Advisory Group and under delegated authority the Clerk has submitted comments to S.B.C. accordingly.

All large or contentious planning applications are considered at a meeting of the Town Council.

IT WAS RESOLVED that the Town Council confirms its approval of the comments submitted.

Chairman.....
SIGNED: Wednesday 15th October 2014

(b) Planning Applications - Stockton-on-Tees Borough Council Delegated Decisions months ending July & August 2014.

The Clerk had also circulated the list of delegated decisions made during the months of July & August 2014.

IT WAS RESOLVED that the decisions be noted.

(c) Planning Application No. 14/2175/FUL

Proposal: Proposed Detached Two Storey Dwelling.

Location: Plot 6, Development Site 17 Plots, Bettys Close Farm, Roundhill Avenue, Ingleby Barwick.

The Town Council considered the information and plans provided in respect of planning application no. 14/2175/FUL.

IT WAS RESOLVED that the Town Council submits the following comments to S.B.C.:

The Town Council would refer to the previous planning approvals in respect of the overall design and layout of the development at Bettys Close Farm.

It is questioned as to whether the proposed development on plot 6 is in line with the overall planning permission granted for the site, with particular regard to the required distance from the existing properties adjacent to the site.

COUNCILLORS GILLIAN CORR AND JEAN KIRBY RETURNED TO THE MEETING ROOM AT THIS POINT.

93.14-15 COMMUNITY COMMUNICATION.

IT WAS RESOLVED that the following items be included in the next article:

- Public Consultation on Proposed Erection of Ornamental Railings around War Memorial
- 'The Great Ingleby Barwick Bake Off' Competition in aid of Children in Need
- Parking Issues at the Primary Schools
- Bus Services, Ingleby Barwick
- Seamer Wind Farm Community Fund
- Contact Information

Chairman.....
SIGNED: Wednesday 15th October 2014

94.14-15 CLERKS REPORT AND CORRESPONDENCE.

The Clerks Report and correspondence was considered.

IT WAS RESOLVED that the Clerks Report which included supporting information for agenda items be noted and approved.

The list of correspondence received which was circulated with the agenda for the meeting was considered.

IT WAS RESOLVED that the correspondence received be noted.

95.14-15 DATE OF NEXT MEETING OF THE TOWN COUNCIL.

The next meeting of the Town Council is scheduled to take place on Wednesday 15th October 2014 at Ingleby Barwick Community Hall, Haresfield Way, Ingleby Barwick commencing at 7.00 p.m.

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during the consideration of the following item of business because of the confidential nature of the business to be transacted.

96.14-15 LGPS 2014 DISCRETIONS, STATEMENT OF POLICY.

The Town Council gave consideration to their Statement of Policy regarding the exercise of discretions within the Local Government Pension Scheme.

The information provided was considered.

A general discussion took place and various comments were raised.

It was agreed that the wording 'The Town Council will only exercise this discretion if it has the funding to do so' be removed from the Statement of Policy.

IT WAS RESOLVED that the Statement of Policy, subject to the agreed amendments as outlined above, be approved and adopted.

IT WAS RESOLVED that the Statement of Policy be signed by the Chairman and Vice-Chairman accordingly.

The Clerk to send a copy of the signed document to Teesside Pension Fund, for their records.

Chairman.....
SIGNED: Wednesday 15th October 2014

Clerk.....