

ANNUAL MEETING
OF
INGLEBY BARWICK TOWN COUNCIL

NOTICE IS HEREBY GIVEN THAT THE ANNUAL MEETING
OF
INGLEBY BARWICK TOWN COUNCIL
WILL BE HELD AT
INGLEBY BARWICK COMMUNITY HALL, HARESFIELD WAY, INGLEBY BARWICK
ON
WEDNESDAY 14TH MAY 2014
COMMENCING AT
7.00 P.M.

AGENDA

1. **ELECTION OF CHAIRMAN OF INGLEBY BARWICK TOWN COUNCIL FOR THE COUNCIL YEAR 2014/2015.**
2. **CHAIRMAN TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE.**
3. **ELECTION OF VICE-CHAIRMAN OF INGLEBY BARWICK TOWN COUNCIL FOR THE COUNCIL YEAR 2014/2015.**
4. **EMERGENCY ESCAPE PROCEDURES** - If the fire alarm should sound please exit by the nearest emergency exit which is signed and located in the meeting room. **To be noted**
5. **NOTICE OF MEETING** - Public Notice of the meeting has been given in accordance with Schedule 12 of the Local Government Act 1972. **To be noted**
6. **APOLOGIES FOR ABSENCE** - To receive any apologies for absence.
7. **CODE OF CONDUCT** - Declaration of Interests. **To Receive Declarations**
8. **MINUTES OF TOWN COUNCIL MEETING HELD ON 16TH APRIL 2014** - After consideration, to approve the Minutes as a true and accurate record; the Chairman to sign the Minutes of the meeting accordingly.
9. **INGLEBY BARWICK NEIGHBOURHOOD POLICE TEAM** - To consider the following:
 - 5 minutes to be designated to receive the monthly update
 - To consider the frequency of the item on the agenda

10. **INGLEBY BARWICK ENFORCEMENT SERVICE** – To consider the following:
- 5 minutes to be designated to receive the monthly update
 - To consider the frequency of the item on the agenda
11. **INGLEBY BARWICK ENFORCEMENT SERVICE, SERVICE LEVEL AGREEMENT (SLA) 2014/2015** - To approve signature of the SLA.
12. **PUBLIC PARTICIPATION** – 10 Minutes to be designated for public participation.
13. **TO APPOINT MEMBERS TO THE PLANNING APPLICATIONS ADVISORY GROUP** - To appoint four Members to the Group.
14. **TO APPOINT MEMBERS TO THE COMMUNITY HALL MANAGEMENT COMMITTEE** - To appoint three Members to the Committee.
15. **APPOINTMENT OF REPRESENTATIVES TO:**
- | | |
|---|-----|
| (a) Cleveland Local Councils Association | (2) |
| (b) Eastern Locality Forum - For Confirmation Only | (1) |
| (c) Eastern Area Transport Strategy - For Confirmation Only | (1) |
| (d) Parish Liaison Forums | (1) |
16. **TO CONSIDER AND REVIEW PAYMENT OF SUBSCRIPTIONS/RENEWALS FALLING TO BE PAID ANNUALLY:**
- (a) Insurance Policy - Renewal date 1st June 2014
 - (b) Cleveland Local Councils Association - 2014/2015
 - (c) Society of Local Council Clerks - Renewal date January 2015
17. **REVIEW OF NEW OR EXISTING POLICY AND PROCEDURE DOCUMENTS WITH THE VIEW TO ADOPTION:**
- STANDING ORDERS
 FINANCIAL REGULATIONS
 COMPLAINTS PROCEDURE
 FREEDOM OF INFORMATION ACT 2000 - PUBLICATION SCHEME
 DATA PROTECTION - REGISTRATION & POLICY
18. **MATTERS ARISING** - From the Town Council meeting held on 16th April 2014 (for information only).
19. **CTP TRAINING EVENT 'PAPER CHASE, WHO CAN DO WHAT AND HOW' ON TUESDAY 15TH JULY 2014 AT SEDGEFIELD** - To ascertain interest in attendance of the training event.

20. **PROPOSED COMMUNITY CENTRE, THE RINGS** - To receive an update and give consideration to the matter.
21. **WAR MEMORIAL, INGLEBY BARWICK** - To consider the following:
- Draft Terms and Conditions of Proposed Lease Agreement
 - To receive an update on ornamental railings
22. **PROPOSED 'BAKE OFF' COMPETITION** - To receive an update.
23. **CHRISTMAS TREE, FENCE** - To receive an update.
24. **FIRST WORLD WAR CENTENARY, 4TH AUGUST 2014** - To give consideration to the matter.
25. **FINANCE:** (a) Current Balance Sheet;
(b) Accounts due for Payment;
(c) Reserve Accounts - Seamer Wind Farm Community Fund.
26. **PLANNING APPLICATIONS:**
- (a) Planning Applications - Registered with Stockton-on-Tees Borough Council month ending April 2014. **Comments to be noted**
- (b) Planning Applications - Stockton-on-Tees Borough Council Delegated Decisions month ending April 2014. **To be noted**
- (c) Planning Application No. **14/1005/ADV**
Proposal: Erection of 1 No. Internally Illuminated Fascia Sign, 14 No. Non-Illuminated Fascia Signs, 2 No. Hanging Signs, 3 No. Internally Illuminated other Signs, 1 No. Externally Illuminated other Sign and 30 No. Non-Illuminated other Signs (Signs Located Around the Site, Store and Petrol Station).
Location: Tesco Supermarket, Myton Road, Ingleby Barwick.
27. **COMMUNITY COMMUNICATION** - To consider items to be included in the next article.
28. **CLERKS REPORT AND CORRESPONDENCE** - To receive and consider the Clerks Report and any correspondence received.
29. **DATE OF NEXT MEETING OF THE TOWN COUNCIL** - Wednesday 11th June 2014.

Paula M. Hall,
Clerk to the Council.

Members of the Public Rights to Attend this Meeting

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 – Section 100A(4), members of the public are entitled to attend this meeting and/or have the access to the agenda.

Persons wishing to obtain any further information on this meeting, including the opportunities available for a member of the public to speak at the meeting; or for details of access to the meeting for people with disabilities, please Contact Paula Hall tel: (01642) 308665 or email: parishcouncil@inglebybarwick2002.freeseve.co.uk